



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

DEPED DIVISION OF CATANDUANES
RECORDS SECTION

RELEASED
JUN 07 2022
8:01am

MEMORANDUM

OSDS-SGOD-UM-06-7-2022/ATB

TO : **NEIL T. BANARES**- School Principal I
DELFIN I. TABUZO-- Teacher III-VPES
DANREB B. CALISIN- Teacher III- Tubli NHS
RODGER M. CAMACHO- Teacher III- LIV NHS
ROMEO O. VARGAS JR.-Teacher III- CNHS
RODEL BORDEOS- Teacher III- CNHS
GRACE F. BERNARDO- Teacher III- CNHS
FERNANDO C. AMOR- Teacher III- Pandan Central ES
AUREL SABALAS- Teacher III- Sipi ES

FROM : **MA. LUISA T. DELA ROSA**
Assistant Schools Division Superintendent
OIC- Office of the SDS

SUBJECT: **Virtual Planning Conference on the Conduct of RASSEAE Regional Invitational Football, Futsal and Sepak Takraw Tournament**

DATE: **June 7, 2022**

1. In connection with the conduct of the **RASSEAE Regional Invitational Football, Futsal, and Sepak Takraw Tournament** sometime in August, this office hereby requested you to attend the Virtual Pre-Planning conference on **June 7, 2022, at 9:00 a.m.** A meeting link will be sent to your respective email address.
2. The following is the agenda of the meeting:
 - a. Preparation of the tournament rules, guidelines, and mechanics
 - b. Preparation of the Catanduanes Sports Complex playing field and other venues
 - c. Creation of TMC/ Working committees
 - d. Preparation of the Logistics
 - e. Resourcing and Advocacy Campaigns
 - f. Conduct of Practice to our athletes
 - e. Other matters
3. For information, guidance, and compliance.

