



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

UNNUMBERED MEMORANDUM
UM-HRMO-11-30-2023/ MBL

TO : Assistant Schools Division Superintendent
Chief Education Supervisors
Section Heads
Public Schools District Supervisors/In-Charge of Districts
Elementary & Secondary School Heads/OIC
All Others Concerned

FROM : By authority of the Schools Division Superintendent:

multid
ATTY. NORLITO JR. P. AGUNDAY
Legal Officer III
Officer-In-Charge

SUBJECT : **UPDATES ON THE EMPLOYEE REGISTRATION TO
PHILHEALTH KONSULTA**

DATE : 30 NOVEMBER 2023

1. In reference with the released Memorandum from the Office of the Undersecretary (Human Resource and Organizational Development), re: Updates on the Employee Registration to PhilHealth Konsulta dated September 12, 2023, all employees on permanent status and contract of service/job order who are member of Philippine Health Insurance (Philhealth) shall register through this link <https://memberinquiry.philhealth.gov.ph/member>. After the successful registration, employees may already avail the Konsulta benefits, including the Annual Physical Examination.
2. The report shall be consolidated by the Administrative Officer II-In charge of the district for Elementary and Administrative Officer IV/School ICT Coordinator for Secondary. Kindly send the consolidated report of the total number of registered employees to Philhealth Konsulta at personnelsection.ctd@deped.gov.ph.
3. Deadline of submission of consolidated report of registered employees to Philhealth Konsulta is on or before **12:00 Noon of December 01, 2023**.
4. Enclosed is the template to be used.
5. For widest dissemination, guidance and immediate compliance.

MBL/Registration to Philhealth Konsulta...
November 30, 2023- **101**





Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

DISTRICT: _____

NAME OF SCHOOL	TOTAL NUMBER OF REGISTERED MEMBER TO PHILHEALTH KONSULTA	TOTAL NUMBER OF NON-REGISTERED MEMBER TO PHILHEALTH KONSULTA	PERCENTAGE OF REGISTERED MEMBER TO PHILHEALTH KONSULTA
GRAND TOTAL			