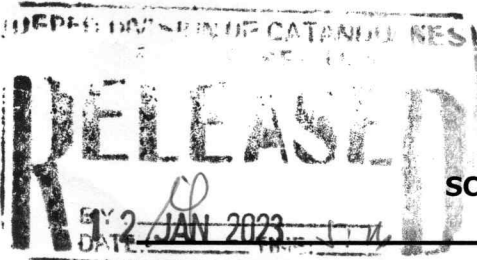





Republic of the Philippines
Department of Education
 Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES



UNNUMBERED MEMORANDUM
 OSDS-PER-UM-01-12-2023/MBL

TO : Assistant Schools Division Superintendent
 Chief Education Supervisors
 Public Schools District Supervisors/In-Charge
 Secondary School Heads
 Administrative Officers (Elementary & Secondary)
 All Others Concerned

FROM : 
SUSAN S. COLLANO
 Schools Division Superintendent

SUBJECT : **SUBMISSION OF AUTHORIZED PERSON
 IN CHARGE OF PAYROLL AND PAYSリップ**

DATE : January 12, 2023

- In connection with the implementation of APDS in the Division of Catanduanes effective January 2023, selected districts and secondary schools are hereby advised to submit the name of the authorized representative preferably non-teaching personnel in charge of receiving and releasing of payroll and payslips.
- Deadline for submission will be on **January 16, 2023 (Monday)** thru the provided link: <https://bit.ly/RPRPS2023>
- The following districts and secondary schools with assigned Administrative Officers need not to submit:

ELEMENTARY	SECONDARY
Bato East District	San Jose NHS
Bato West District	Supang Datag NHS
Caramoran North District	





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Caramoran South District	
Pandan East District	
Pandan West District	
San Andres East District	
San Andres West District	
Virac North District	
Virac South District	

4. For guidance and immediate compliance.

MBL/Submission of Authorized Representative In Charge of Payroll and Payslip
007/ January 12, 2023



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