


Republic of the Philippines  
**Department of Education**  
REGION V - BICOL  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

**UNNUMBERED MEMORANDUM:**

OSDS-PER-UM-08-11-2023/MBL

TO : Asst. Schools Division Superintendent  
Chief Education Supervisors  
Section Heads/Administrative Officers  
Public Schools District Supervisors  
Elementary & Secondary School Heads  
Teaching Personnel  
All Others Concerned

FROM :   
**SOCORRO V. DELA ROSA, CESO V**  
Schools Division Superintendent

SUBJECT : **SUBMISSION OF APPLICATION FOR TRANSFER OF TEACHERS  
FROM ONE STATION TO ANOTHER WITHIN SDO-CATANDUANES**

DATE : August 11, 2023

1. With reference to Division Memorandum No. 253 s. 2023 titled "Revised Policy Guidelines on the Transfer of Teachers in the Schools Division of Catanduanes, and Unnumbered Memoranda dated July 3, 2023 and August 11, 2023 (Corrigendum to Division Memorandum No. 253, s. 2023)" this Office shall accept application for transfer of teachers until August 22, 2023 following the procedures in item VII of the above-mentioned division memorandum and unnumbered memoranda.
2. Public Schools District Supervisors, School Heads and Administrative Officers are instructed to inform all teachers in their respective assignments regarding this issuance.
3. For wide dissemination, guidance and immediate compliance.

MBL/UM-Submission of Application for Transfer....  
dc8 / August 11, 2023



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