



Republic of the Philippines
Department of Education
REGION V - BICOL



MEMORANDUM

To : **Schools Division Superintendents**

From : **GILBERT T. SADSAD**
Regional Director

Subject : **Special Career Executive Service Written Examination (CESWE)**

Date : **August 23, 2022**



This Office endorses the attached letter of Schools Division Office of Legazpi City on the administration of **Special Career Executive Service Examination (CESWE)** in Legazpi City on **October 8, 2022**.

Interested and qualified public managers, division chiefs, supervisors, principals and other key personnel are advised to contact Ms. Presyl A. Bello, (CP No. 0999-996-6481) Education Program Supervisor of Curriculum Implementation Division, SDO Legazpi City for more details about the said examination. Duly accomplished application forms shall be submitted on or before September 5, 2022 to the abovementioned focal person.

Attached is the letter of SDS Crestito M. Morcilla, CESO VI for your reference.

For information and immediate dissemination.

August 26, 2022

To: **All Education Program Supervisors**
Public Schools District Supervisors
Section Chiefs
Elementary and Secondary School Heads

For information and guidance.

SUSAN S. COLLANO
Schools Division Superintendent

HRDD



Republic of the Philippines
Department of Education

Region V - Bicol
SCHOOLS DIVISION OFFICE OF LEGAZPI CITY



August 19, 2022

GILBERT T. SADSAD, CESO III
Regional Director
Department of Education
Regional Government Center, Legazpi City

Sir:

The **Schools Division Office of Legazpi City**, through the Curriculum Implementation Division, and in partnership with the **Career Executive Service Board**, will spearhead the conduct of a **Special Career Executive Service Written Examination (CESWE)** in Legazpi City on **October 8, 2022**.

This activity aims to help all the interested public managers, division chiefs, supervisors, principals, and other key personnel to take the examination process to determine the aptitude and competence for Career Executive Service Eligibility per CESWE Resolution No. 791, Section 2, Rule II.

Legazpi City, being the regional center of tourism, education, health services, commerce, and transportation, is an ideal venue for this examination. In view of this, we would like to invite qualified personnel from your agency to join and take the examination.

The deadline of submission of CESWE Application Forms shall be **on or before September 5, 2022**, to Ms. **Presyl A. Bello**, (CP No. **0999 996 6481**) Education Program Supervisor, Curriculum Implementation Division (CID), SDO Rawis, Legazpi City.

We fervently hope for your positive response on this invitation.

Our profound gratitude and sincere appreciation for the support in promoting the growth and professional development of your personnel.

Very truly yours,

CRESTITO M. MORCILLA CESO VI
Schools Division Superintendent
DepEd, SDO Legazpi City
Rawis, Legazpi City



Address: Purok 3, Rawis, Legazpi City
Telephone No.: (052) 482-1138
Email: legazpi.city@deped.gov.ph



Republic of the Philippines
Department of Education

Region V - Bicol

SCHOOLS DIVISION OFFICE OF LEGAZPI CITY



August 19, 2022

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Republic of the Philippines
Department of Education
 REGION V - BICOL
 SCHOOLS DIVISION OFFICE OF LEGAZPI CITY

EXECUTIVE CLASS CALIBRATION

for PUBLIC MANAGERS

CESWE

REVIEW & FINAL COACHING

Career Executive Service Written Examination

September **10, 11, 17** and October **1** and **2**, 2022

Amphitheater, Bicol University College of Arts and Letters, Legazpi City



0919 008 1032

lovit_gml@yahoo.com
 GILBERT MIRABELLA LLOVIT



Republic of the Philippines
Department of Education
 REGION V - BICOL
 SCHOOLS DIVISION OFFICE OF LEGAZPI CITY



This
Certificate of
COMPLETION
 is hereby awarded to

For successfully completing the
EXECUTIVE CLASS CALIBRATION
 for **PUBLIC MANAGERS**

September 10, 11, 17 and October 1 and 2, 2022

Amphitheater, Bicol University College of Arts and Letters, Legazpi City

CRESTITO M. MORCILLA CESO VI
 SCHOOLS DIVISION SUPERINTENDENT

GILBERT M. LLOVIT
 MPFA, FCSI, IRCA, ASO CGSA, SHRM
 Program Manager and Strategist

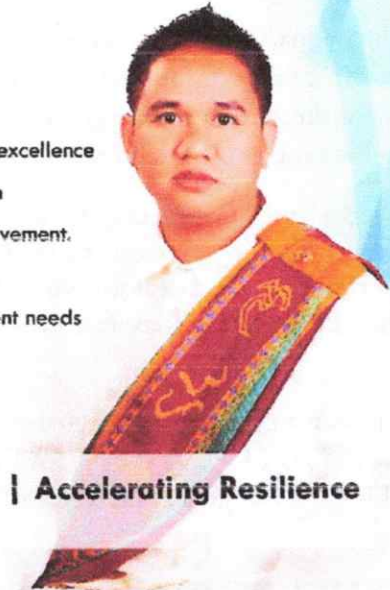
Galvanizing
Innovations for Impeccable
Leadership
Building
Effective and Efficient
Roadmaps worthy of
Trailblazing

Leveraging
Luminaries of
Organizational Paragons and
Vitality
Inspiring
Teams and Organizations



The Home of Pussers & Professionals

GML is strongly committed to assist organizations attain performance excellence at all levels. He vows to make an indelible hallmark that will burgeon a client-focused organization that drives itself towards continual improvement. He will spearhead leadership in GML operations in a maelstrom of ingenuity, innovation, strong will and commitment and alignment of client needs and requirements in all aspects in order to attain operational quality and excellence.



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We Remain Steadfastly Strong and Resilient as ONE.

Be enthralled and nestled by the GML Branding of Review and Consultancy grandeur and resplendence that converges the sheer and multifarious colossal pinnacles of excellence in all aspects.

GML always advances in a multitude into the most relishing exciting part !

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We Remain Steadfastly Strong and Resilient as ONE.

Career Executive Service Officers (CESOs) must cement a bedrock of quintessential array of leadership and management proclivity and must project a weltanschauung of principles and philosophies that are materialized into practical application. They must landscape the core competencies that will translate into a powerhouse of inspiration and innovation. – GML Copyrights 2022

Be part of the brilliance and luminaries of valued clients of GML's tutelage to the Career Executive Service Officer (CESO) Reviews – principals, division chiefs, ASDSs and SDSs, ARDs, RD, undersecretaries occupying the fabrics of echelons of PH Bureaucracy

take the exam and the results were overwhelming. This was made possible because we have Sir Gilbert who led us to where we ought to be in our CESO journey!

With GML in our midst and with Sir Gilbert behind us, passing the CESWE is a "sure thing."

MARCELINO E. IBANEZ | CESWE Passer
Principal I | Tomas V. Rivera National High School | SDO-Masbate Province Division

=====

It was uneasy at first to review and refresh. But eventually through the reading materials from GML, my review became definite and clear. GML encouraged me to keep on trodding despite the erratic work schedule. Also, the Final Coaching that GML gave made me re-think and discern my objectives. All my efforts paid off. Thanks so much to GML and to god who guides me along the way to meeting GML and passing the CESWE.

MARIBEL SANTELICES | CESWE Passer | DepEd Quezon Province

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Lately, from amongst God's many graces showered on me, I count GML as one of them. I felt blessed to have encountered Mr. Gilbert M. Lovit, the coach, who was not only willing to provide noteworthy tips in taking the CESWE but also surprisingly very eager to constantly send messages just to hush my troubled mind and assure me that I will pass the exam.

His affirmation of my worth entices me to aspire to be better. There is no other joy in being able to learn that even in the midst of my imperfection and inadequacies, GML could lift my spirit and I would believe in myself.

While others reckon me insignificant, GML inspired me to become a development-oriented public servant, deepening my commitment to give quality service to those whom I serve. Knowing and unknowingly, such situation made me realized that indeed: "Isang karangalan ang maglingkod sa

bayan." As such, even in my simple and unfussy ways in carrying-out my responsibilities, I feel honored, inspired and delighted.

Thanks GML, because of you, I am certain I will be able to continuously give quality service with honor, pride and joy.

DIOS AN MAGBALOS!

DANA MAY B. SACAY, Ed.D.
CESWE Passer
TESDA Albay

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GML Review Center is a big help in preparing CESWE takers for the exam. Their inputs will provide you with the almost 'near' scenario of what's going to happen on the 'big' day. The drills on essay writing and all his samples are ready reference for leadership and management topics.

My big thanks to GML for always being there, keeping me posted all the time, and sending me valuable review materials. Sir Gilbert M. Llovit is a kindhearted man who wants you to succeed. Kudos!!!!

MA. CRISTINA BAROSO
Department of Education Regional Office No. V



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOL DIVISION OFFICE - LEGAZPI CITY

EXECUTIVE CLASS CALIBRATION for PUBLIC MANAGERS

CESWE REVIEW & FINAL COACHING

September 10, 11, 17 and October 1 and 2, 2022

Amphitheater, Bicol University College of Arts and Letters, Legazpi City

0919 008 1032

0919 008 1032



Magnifying Excellence & Commitment towards Quality

CESWE



Career Executive Service Written Examination

Advancing Development | Accelerating Resiliency | Championing Humanity

REGISTRATION FORM

FULL NAME (As you would wish to appear in the Certificate) e.g. Juan de la Cruz, PhD, MNSA	
Agency / Office Address	
Contact Number	
Email	
Signature	
Food Restrictions, please indicate if any	
Remarks	

Please be at the Venue **8:00AM** for Registration. To ensure efficiency, three (3) cashiers will be positioned at the Premises of the CAL Amphitheater. Early Registration Dates at GML Residence on **August 21 (Sunday); August 28 Sunday and August 29 Monday (Holiday) and September 3 Saturday** from **9AM to 3PM** at # **436 Espartinez Subdivision, Bagumbayan, Daraga, Albay** (at the back of *Daraga North Central School*)
Nearby Landmarks – *BDO Daraga, Daraga Bakery, Balay Cena Una*

Advance Payment of **P2,000** to secure a Seat in the Seat Plan of the Amphitheater. Full payment of **P3000** balance will be done at Venue on September 10, 2022 at 8:00AM.

Safety and Health Protocols – Please ensure full face mask at all times. Disinfectant soap will be available at the CR. Please ensure handwashing at all times. Those with COVID 19 symptoms like fever, cough and colds will not be allowed participation. Aircon and electric fans will be functional however the glass windows will be partially opened for air passage.

Notes

P5,000 - Registration Fee to be paid in FULL at Venue on September 10, 2022 to include food (AM/PM Snacks and Lunch); and KIT for CESWE Materials (Certificate of Completion will be given to participants on October 2, 2022)

GML – *Galvanizing and Germinating Management and Leadership Excellence*

GML is former faculty to the UP Open University – the leader in open learning and distance education in the country.

Creating Impacts | Advancing Development | Accelerating Resilience - *GML Review and Consultancy* | 0919 008 1032 | llovit_gmi@yahoo.com

Disclaimers

GML is not in any way connected or endorsed by the CESB or any agency or BU System. We are an independent review entity and has DTI, BIR and 2022 Mayor's Permit. There are NO absolute answers in the AC Competence Training. These are only guide questions, answers and activities in order to facilitate the brandishing of competence of the pax. Any resemblance to persons, documentation and circumstances are only coincidental. GML preserves the integrity of the Examination. Several factors, criteria and qualifications are attributed to passing the AC. Please refer to CESB for accurate and official information.



Republic of the Philippines
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REGION V - BICOL
BICOL UNIVERSITY COLLEGE OF ARTS AND LETTERS

**EXECUTIVE CLASS CALIBRATION
for PUBLIC MANAGERS**

CESWE REVIEW & FINAL COACHING

September 10, 11, 17 and October 1 and 2, 2022

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The Heart of Career & Professional

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The Roster of GML Stalwart and Professional Lecturers

Professional Lecturer in **ERROR RECOGNITION** - **DR. RENELYN E. BAUTISTA**

- Director, Communications and Public Relations, Office of the President, Bicol University
- Doctor of Philosophy Major in Educational Foundation | BU Graduate School
- Former Associate Dean, BU College of Education
- Master of Arts Major in Education | BU Graduate School
- Most Outstanding Graduate (Doctoral Level) and Excellence in Research | Best Paper/Dissertation
- BS Education | Cum laude | Outstanding BUCE Graduate
- Best in English | Best in Professional Education | Outstanding BSED Student Teacher
- Regional Trainer for K to 12 Curriculum
- **GML CESWE Passer**

Professional Lecturer in **LOGICAL REASONING** - **ATTY NORLY P. REYES**

- Cum Laude | Bachelor of Laws | Philippine Bar Examination Passer
- Master in Public Safety Administration | Philippine Public Safety College
- Master of Laws | University of South Wales, United Kingdom
- Master in Public Administration | BU College of Business, Economics and Management
- Cum Laude | AB Political Science | Outstanding Graduate in Academics, Leadership and Service
- Passer to the Supreme Court Pre-Judicature Program with a general average of 94%
- Associate Dean, Bicol University College of Law
- Professorial Lecturer | Bicol University, College of Social Sciences & Philosophy & College of Business Economics and Management
- Professorial Lecturer | Bicol College, College of Criminology and College of Law
- Author of several copyrighted books | Speaker to different trainings/seminars/workshop
- Associate of a private law office | Legal Officer, University and Board Secretary of Bicol University

Awards Received: *Philippine Public Safety College*

- Dr. Jose P. Rizal Academic Excellence Award - Gold Medalist
- Best in Policy Paper Award
- Lapu-Lapu Leadership Award

2019 Educational Leadership Award by World Education Congress

CAREER EXECUTIVE SERVICE WRITTEN EXAMINATION (CESWE) and Final Coaching for October 8, 2022
September 10, 11, 17 and October 1 and 2, 2022
 Saturdays and Sundays | BU CAL Amphitheater, Legazpi City

Time	Duration	Activity	Professional Lecturer
<i>Day 1 (September 10) Saturday</i>			
8:30-9:30AM	1 hour	Registration	
9:30AM to 12:00noon	45 minutes	Preliminaries / General Strategies to the CESWE	Mr. Gilbert M. Llovit
12:00-1:00PM	1 hour	Lunch Break	
1:00PM-5:00PM	4 hours	Error Recognition	Dr. Renelyn E. Bautista
<i>Day 2 (September 11) Sunday</i>			
8:30AM to 9:30AM	1 hour	Error Recognition	Dr. Renelyn E. Bautista
9:30AM - 12:00noon	2.5 hours	Reading Comprehension	
12:00-1:00PM	1 hour	Lunch Break	
1:00PM to 3:00	2 hours	Management Concepts and Problems	Mr. Gilbert M. Llovit
3:00PM to 5:00PM	2 hours	Essay Writing – Initial Phase With Assignment	
<i>Day 3 (September 17) Saturday</i>			
8:30-9:30	1 hour	Preliminaries / General Strategies to the CESWE – checking of Essay	Mr. Gilbert M. Llovit
9:30-12:00	2.5 hours	Management Concepts and Problems	
12:00-1:00	1 hour	Lunch Break	
1:00-5:00	4 hours	Logical Reasoning	Atty. Norly P. Reyes
<i>Day 4 (October 1) Saturday</i>			
8:30-12:00	3.5 hours	General Information More Essay Strategies and Drills	Mr. Gilbert M. Llovit
12:00-1:00	1 hour	Lunch Break	
1:00-5:00	4 hours	Data Interpretation	Mr. Richard Lorente, MAED
<i>Day 5 (October 2) Sunday</i>			
8:00-12:00	4 hours	Management Concepts and Problems Essay Updates to the UP September 25 CESWE	Mr. Gilbert M. Llovit
12:00-1:00	1 hour	Lunch Break	
1:00-5:00	4 hours	Mock Exam	Mr. Gilbert M. Llovit

Note: Schedule may be subject to changes. Notification for such change will be channeled.

9:45AM and 3:30PM (Working Breaks AM/PM, Lunch)

Light Snacks for AM/PM and Purified Water

These are some of the questions posited in the CESB Webinar Series. GML will also integrate some of the thoughts and insights on these questions.

Disclaimer: FULL Credit to CESB and Respective Resource Persons. GML is not in any connected or endorsed by the CESB. This article does not also reflect the views of the CESB. This is synthesis and some integrated thoughts exclusive to GML.

What is a good deed demonstrated by Filipinos worth of emulation or benchmark by other countries during this pandemic crisis?

This COVID pandemic crisis has given the Filipinos another luminary of its values that made Humanity shine through. In the most difficult and struggling times the spirit of *Bayanihan* has ubiquitously transcended in all facets. When people had been incarcerated in quarantines which prompted unemployment and displacement, this has prompted good Samaritans to offer free food and water to those needy. Some cooked foods for frontliners in the hospital. Bottled water was also donated to the frontliners. Express lanes for frontliners were also given priorities.

This crisis also showed how Filipinos are innovative in the least resources that they have. Some personal protective equipment (PPE) derived from materials in their houses were utilized. Some burnt midnight oil just to make face masks for free. Some also donated alcohol, masks, gloves, face shields and suits to the frontliners.

Filipinos also showed the World how law-abiding we are. In general, Filipinos were religiously observing social distancing and had really observed lockdown hours. Face masks are strictly being worn in public places. Children and senior citizens also followed protocols of not going out in public in order to contain the spread of the virus.

We also manifested symbolism as tribute to frontliners. Powerful lights were beamed to the skies in one night nationwide to pay tribute to the frontliners especially to those who medical staff who died in their line of duty.

Most importantly, Filipinos tossed to the world our gestures of SMILE. During lockdowns, we Filipinos resorted to jovial social media innovations to give real jest in these trying of times. We danced, we sung, we did some hilarious acts to make our life more colorful and with this we were able to give a good laugh that life is still beautiful.

Overall, the manifestation of sacrifice of the Filipino frontliners – doctors, nurses and other medical staff to the hospital utility and guards – has shone that burning passion for their profession and craft despite the great risk posed to them. This dedication and sacrifice will be forever etched in history.

Outpouring compassion of good deeds from various sectors of the community to the frontliners has indeed bolstered a great deal of boost of morale that we can get over and rise from this crisis. That with collaborative and integrated efforts from all sectors, we can make a great difference as a nation and show to the world, that we heal and emerge triumphant as one.

QPERA01F01



Republic of the Philippines
CAReer eXeCUTIVE SeRVIce BOARD

No. 3 Marcelino St., Holy Spirit Drive, Quezon City
 Tel. Nos. 951-4981 or 85 (trunkline) loc. 118 and 832
 Website: www.cesboard.gov.ph

CES Written Examination

IMPORTANT: READ THE "NOTICE TO APPLICANT" BELOW BEFORE ACCOMPLISHING THE CES WRITTEN EXAMINATION APPLICATION FORM. DO NOT APPLY IF YOU ARE NOT QUALIFIED.

NOTICE TO APPLICANT

1. An applicant must be a Filipino Citizen of good moral character and possesses the following requirements:
 - A. **Government Sector, Career Service**
 - A.1 He/she must have been appointed to a CES position; or
 - A.2 He/she must have been designated in an Acting Capacity or Officer-In-Charge (OIC) of a CES position for at least six (6) months; or
 - A.3 He/she must have been appointed or designated/incumbent to at least a Salary Grade 18 (SG-18) position and actually performing adequate managerial and supervisory functions/experience for at least two (2) years.
 - B. **Government Sector, Non Career Service**
 He/she must have been appointed to a non-career position whether under coterminous or contractual status in any department or agency of the government with at least three (3) years managerial and supervisory functions/experience, and has served the government for the same period at the time of his/her application; provided he/she must have been occupying a position equivalent or higher than salary grade 18 (SG 18) position.
 - C. **Private Sector**
 Outstanding men/women from outside the government may be allowed to take the CES Written Examination; provided he/she falls under any of the following categories:
 - C.1 A proprietor who is performing managerial/supervisory functions for at least three (3) years; and,
 - C.2 An incumbent of a managerial position exercising supervisory functions, as defined under these rules, for a minimum period of three (3) years.
2. The following documents shall accompany this application form upon filing:
 - A. **Copy of appointment paper** to present position authenticated by the office personnel/administrative officer;
 - B. **Service record** authenticated by the office personnel/administrative officer;
 - C. **Copy of the designation order** duly authenticated by the office personnel/administrative officer in case the applicant is presently designated in an acting capacity or officer-in-charge of a CES position for at least six (6) months or as OIC-division chief for at least two (2) years;
 - D. **Organizational Chart** showing the applicant's place in the organization and duly certified by the Office Personnel/ Administrative Officer;
 - E. **Three (3) identical photographs**, (size 2" x 2") with full name tag that includes the surname, first name and middle initial taken not more than six (6) months before the filing of the application. Only two (2) of the three (3) 2" x 2" photographs shall be submitted upon filing of the application. The applicant shall keep the third 2" x 2" photograph and shall bring the same on the day of the examination for posting in the examinee seat plan. Pictures that are scanned, photocopied or computer-enhanced will not be accepted;
 - F. **Examination fee of ONE THOUSAND PESOS (Php1,000.00)** which may be paid together with the filing of application form. Payments may also be deposited thru CESB's Land Bank of the Philippines Account No. 0622-1022-34. For Interbranch payments, kindly fax deposit slip to CESB's fax no.: (02) 951-4983 indicating participant's name, agency and branch location where payment was deposited;
 - G. **Photocopy of a valid Identification Card (ID)** containing the applicant's picture, signature, birth date and signed by the Authorized Official; and,
 - H. Self-stamped envelope/prepaid courier pouch (with complete mailing address)
3. Please make sure this form is completely filled up. Only applications with complete requirements, i.e. items A, B, C, D, E, F, G, and H will be processed.
4. Late submission of application may be allowed until two (2) weeks after the deadline but with an additional charge of **FIVE HUNDRED PESOS (Php500.00)** or fifty percent of the application fee.
5. Accomplished application forms must be filed directly with the **Career Executive Service Board**, No. 3 Marcelino St., Holy Spirit Drive, Diliman, Quezon City either personally or by mail. For inquiries, you may contact Tel. nos. **951-49 81 or 85 (Trunkline) locals 100 & 832.**

Note:

1. An applicant who fails to meet the cut-off score may be allowed to retake the test only after one (1) year reckoned from the date of his/her last examination.
2. An incumbent of a CES position may be allowed to retake the test after six (6) months reckoned from the date of his/her last examination, however, the one (1) year interval requirement shall be observed for succeeding retakes thereafter.



Republic of the Philippines
CAReer eXeCUTive SeRVICe BOARD
 No. 3 Marcelino St., Holy Spirit Drive, Quezon City
 Tel. Nos. 951-4981 or 85 (tunkline) loc. 118 and 832
 Website: www.cesboard.gov.ph

CES Written Examination

APPLICATION NO. _____

A. PERSONAL CIRCUMSTANCES

1. SURNAME		FIRST NAME		MIDDLE NAME		Recent 2" x 2" Photo
2. Name of Office and Office Address (please indicate the zip code)						
3. Home Address						
4. Office Tel. No.:			5. Fax No.:			
6. Mobile No.:			7. Email Address:			
8. Date of Birth	9. Place of Birth		10. Age		11. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	
12. Citizenship	13. Civil Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Annulled		14. Height (Meters)		15. Weight (Kilos)	
16. Language/s or Dialect/s Spoken		17. Religion		18. Identifying Marks		
19. Name of Spouse (if married) _____ Children _____ Gender _____ Birthdate _____ _____ _____						

B. WORK EXPERIENCE

Present Employment: Government Sector Private Sector

20. Title of Present Position		21. Date Appointed to Present Position	22. Salary Grade
23. If designated in OIC/Acting capacity, state present designation (Please attach certified true copy of the designation/special order.)			24. Date designated as OIC/Acting
25. Your duties (as per official designation). Please use separate sheet if necessary: 			
26. Employment History in managerial positions (use separate sheet if necessary)			
<i>POSITION / OFFICE</i>	<i>INCLUSIVE DATES</i>	<i>SALARY GRADE</i>	

C. EDUCATION (please use separate sheet, if necessary)

Level of Education	School Graduated	Inclusive Dates	Degree Received	Academic Honors Received
College				
Graduate (MA/MS)				
Post Graduate(Ph.D.)				
Vocational				
Others				

D. SCHOLARSHIP/S RECEIVED

Title _____	Title _____
Sponsor _____	Sponsor _____
Inclusive Dates _____	Inclusive Dates _____
<input type="checkbox"/> Local <input type="checkbox"/> Foreign	<input type="checkbox"/> Local <input type="checkbox"/> Foreign

E. MAJOR CIVIC & PROFESSIONAL AFFILIATION/S

Organization _____	Organization _____
Position _____	Position _____
Inclusive Dates _____	Inclusive Dates _____

F. IMPORTANT STUDIES/RESEARCHES/PAPERS WRITTEN

Title _____	Title _____
Publisher _____	Publisher _____
Date _____	Date _____

G. AWARD/S RECEIVED

Title _____	Title _____
Sponsor _____	Sponsor _____
Date _____	Date _____

H. FIELD/S OF SPECIALIZATION / EXPERTISE

<input type="checkbox"/> Agrarian reform	<input type="checkbox"/> Health & Medical Science	<input type="checkbox"/> Social Services
<input type="checkbox"/> Agriculture	<input type="checkbox"/> Information Tech. / M.I.S	<input type="checkbox"/> Sports
<input type="checkbox"/> Arts/Humanities	<input type="checkbox"/> Labor Administration	<input type="checkbox"/> Telecommunications
<input type="checkbox"/> Business Mgmt.	<input type="checkbox"/> Law	<input type="checkbox"/> Tourism
<input type="checkbox"/> Communication Arts	<input type="checkbox"/> Local Gov't Administration	<input type="checkbox"/> Trade & Industry
<input type="checkbox"/> Culture	<input type="checkbox"/> Nat'l Security & Defense	<input type="checkbox"/> Transportation
<input type="checkbox"/> Economics	<input type="checkbox"/> Planning	<input type="checkbox"/> Urban Development
<input type="checkbox"/> Education	<input type="checkbox"/> Policy Administration/Mgmt.	<input type="checkbox"/> Project Management
<input type="checkbox"/> Energy Dev't & Mgmt.	<input type="checkbox"/> Public Works & Highways	<input type="checkbox"/> OTHERS, Please Specify
<input type="checkbox"/> Environment & Natural Resources	<input type="checkbox"/> Research	_____
<input type="checkbox"/> Finance	<input type="checkbox"/> Rural Development	_____
<input type="checkbox"/> Foreign Affairs	<input type="checkbox"/> Science & Technology	

I. ELIGIBILITY ACQUIRED (Civil Service/Board/Bar Examinations Passed)

Title	Date Taken	Place	Rating

J. MANAGEMENT AND SPECIAL TRAINING/S ATTENDED

Title	_____
Sponsor	_____
Inclusive Dates	_____
Venue	_____
Title	_____
Sponsor	_____
Inclusive Dates	_____
Venue	_____

K. OTHER INFORMATION

27. Have you ever been dismissed from any employment, forced to resign, or otherwise disciplined as a result of an administrative case? If "yes", state the nature of the charge and penalty. _____
28. Do you have any pending administrative or criminal case? _____ If "yes", state the nature of the case and where it is pending. _____
29. Have you ever been arrested, accused or convicted for any violation of law or ordinance before any court, or have you been charged with or tried for any breach or infraction of military, or police discipline before any tribunal or authority? _____ If "yes", state the nature of the charge and penalty. _____
30. Have you taken the CES Written Exam before? _____ If "yes", please specify the date/s. _____

TO BE FILLED-UP BY THE HEAD OF PERSONNEL/ADMINISTRATIVE DEPARTMENT

Note: For those designated in an acting capacity or officer-in-charge of a CES position.

This is to certify that Mr./Ms. _____ of this Agency/Office has been in an acting capacity or officer-in-charge of a Career Executive Service (CES) position for at least six (6) months.

NAME and ADDRESS OF AGENCY/OFFICE

NAME & POSITION OF HEAD OF
PERSONNEL/ADMINISTRATIVE DEPARTMENT
(Signature over Printed Name)

TO BE FILLED-UP BY THE HEAD OF PERSONNEL/ADMINISTRATIVE DEPARTMENT

Note: For those occupying Salary Grade 18 to 24 and other managerial positions in the career/non-career service (government sector) and those in the private sector.

This is to certify that Mr./Ms. _____ of this Agency/Office has been performing supervisory/ managerial functions (i.e. directing & approving work outputs of employees; delegating functions to the staff; monitoring & rating employees' performance based on duly approved performance targets; & supervising the unit/division based on the staffing pattern/organizational structure), and supervising/managing _____ staff for _____ years now.
(number of staff) (number of years)

NAME and ADDRESS OF AGENCY/OFFICE

NAME & POSITION OF HEAD OF
PERSONNEL/ADMINISTRATIVE DEPARTMENT
(Signature over Printed Name)

L. NAME/S & POSITION OF SUPERIOR/S

NAMES & POSITION OF SUBORDINATES

**NAME AND POSITION OF HEAD OF PERSONNEL/
ADMINISTRATIVE DEPARTMENT**
(Signature over Printed Name)

M. TESTING CENTER PREFERENCE

Manila Cebu Davao Others _____ Date of Examination _____

I DECLARE UNDER THE PENALTIES OF PERJURY THAT THIS APPLICATION HAS BEEN ACCOMPLISHED IN GOOD FAITH, VERIFIED BY ME AND TO THE BEST OF MY KNOWLEDGE AND BELIEF, IS A TRUE, CORRECT AND COMPLETE STATEMENT PURSUANT TO THE PROVISIONS OF PERTINENT LAWS, RULES AND REGULATIONS OF THE REPUBLIC OF THE PHILIPPINES.

I LIKEWISE AGREE THAT I WILL SUBJECT MYSELF TO A VALIDATING EXAMINATION IN CASE THE TEST RESULTS IN MY PLACE OF EXAMINATION ARE FOUND TO BE STATISTICALLY IMPROBABLE.

Signature of Applicant

Date



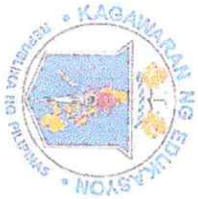
Right Thumbmark

Subscribed and sworn to before me this _____ day of _____ 20_____.

ADMINISTERING OFFICER
(Printed Name/Signature)

POSITION/OFFICE

NOTE: The Administering Officer may be one of the following: *Office Personnel or Administrative Officer, Legal Officer, Head of Agency or Notary Public.*



Republic of the Philippines
Department of Education
REGION V - BICOL,
SCHOOLS DIVISION OFFICE OF LEGAZPI CITY

For Posting at Bulletin Board

EXECUTIVE CLASS CALIBRATION

for PUBLIC MANAGERS

CESWE REVIEW & FINAL COACHING

Career Executive Service Written Examination

September 10, 11, 17 and October 1 and 2, 2022

Amphitheater, Bicol University College of Arts and Letters, Legazpi City

0919 008 1032

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