



Republic of the Philippines  
Department of Education  
REGION V - BICOL  
SCHOOLS DIVISION OFFICE OF CATANDUANES



**MEMORANDUM**

OSDS-SGOD -UM-07-19-2022/ATB

TO: **FELIX M. SORRA**- School Principal I- Palta Saday ES  
**MARK ERVIN F. BALUTE**- Teacher I Buonavista ES

THRU : **THE PSDS/SCHOOL HEAD**

FROM : **SUSAN S. COLLANO** ✓  
Schools Division Superintendent

SUBJECT : **REGIONAL INTER-DIVISION BASKETBALL  
TOURNAMENT OPENING PROGRAM**

DATE : **July 18, 2022**

1. You are advised to attend on Official travel to the REGIONAL INTER-DIVISION BASKETBALL TOURNAMENT OPENING PROGRAM on July 19, 2022, at the Regional Office, Legazpi City as the representatives of SDO Catanduanes.
2. As attendees of the opening program, you are requested to participate in the drawing of lots, get the schedule of the games and ensure that the accommodation of the delegation is well coordinated with the host division.
3. Travel, meals, and accommodation shall be charged from the school mooe/local funds subject to the usual accounting and auditing rules and regulations.
4. For information, guidance, and compliance.



San Roque, Virac, Catanduanes  
052 - 8114063  
catanduanes@deped.gov.ph  
www.depedregionvcatanduanes.com  
DepEd Tayo - Region V - Catanduanes