



Republic of the Philippines
Department of Education

Region V - Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

UNNUMBERED MEMORANDUM

OASDS-UM-06-29-2023/AMBA

TO : **Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/In-Charge of the District
Public Elementary and Secondary School Heads
Division Executive Committee (DEXECOM)
All Others Concerned**

FROM :  **SOCORRO V. DELA ROSA, CESO V**
Schools Division Superintendent

SUBJECT : **PROGRAM OF ACTIVITIES FOR THE 3RD REGULAR DIVISION
MOBILE MANAGEMENT COMMITTEE (MANCOM) MEETING**

DATE : June 29, 2023

1. Please be informed of the Program of Activities (*please see attached enclosure*) for the 3rd Regular Division Mobile Management Committee (MANCOM) Meeting on July 3, 2023 at Pandan School of Arts and Trades.
2. For information and guidance.

AMBA/UM-PROGRAM OF ACTIVITIES FOR THE 3RD REGULAR DIVISION MOBILE MANAGEMENT COMMITTEE (MANCOM) MEETING
0022/JUNE 29, 2023



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Republic of the Philippines
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SCHOOLS DIVISION OFFICE OF CATANDUANES

Enclosure no. 1

3rd Regular Division Mobile Management Committee (MANCOM) Meeting

July 3, 2023

Venue: Pandan School of Arts and Trades

Indicative Program of Activities

TIME	ACTIVITY	INCHARGE/RESOURCE PERSON
7:00 – 8:00 am	Registration	Ms. Liza R. Bernardo
8:30 – 9:00 am	Opening Preliminaries <ul style="list-style-type: none">Philippine National AnthemPrayerBicol Regional MarchCatandungan Hymn Welcome and Opening Remarks Inspirational Message	c/o Pandan West District Arnold M. Valledor Public Schools District Supervisor, Pandan East and West District Hon. Raul E. Tabirara Municipal Mayor of Pandan
9:15 – 9:30 am	CY 2023 3 rd Regular Division Mobile MANCOM Meeting <ul style="list-style-type: none">Roll CallDetermination of QuorumCall to OrderReview and Approval of the Minutes of Previous MANCOM MeetingApproval of Proposed Agenda	Eva S. Tolentino Administrative Officer V Ma. Luisa T. Dela Rosa Asst. Schools Division Superintendent
9:30 – 10:30 am	Superintendent's Time	Socorro V. Dela Rosa Schools Division Superintendent





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10:30 – 11:30 am	ASDS Updates and Discussion on Schools Issues and Concerns	Ma. Luisa T. Dela Rosa Asst. Schools Division Superintendent
11:30 – 12:00 nn	OSDS Updates	Eva S. Tolentino Administrative Officer V Ma. Cielo C. Tubale Administrative Officer V (Budget)
12:00 nn – 1:00 pm	Lunch Break	
1:00 – 1:30 pm	Continuation of OSDS Updates	Angelo James Aguinalde Accountant III Marichelle B. Llave Administrative Officer IV(HRMO) Cristina Barrameda Administrative Officer IV (Supply) Jennifer B. Metica ITO Atty. Norlito Jr. P. Agunday Legal Officer III
1:30 – 2:30 pm	National Learning Camp and CID Updates	Romel G. Petajen CID Chief
2:30 – 3:30 pm	SGOD Updates	Mary Jean S. Romero SGOD Chief
3:30 – 4:00 pm	Open Forum	Carol P. Gil SEPS (Moderator)
4:00 – 4:30 pm	Synthesis	Anjo G. Tugay SEPS (Research)
4:30 – 5:00 pm	Closure/Ways Forward Acknowledgement and Awarding of Certificate of Appreciation to Host District Adjournment	Socorro V. Dela Rosa Schools Division Superintendent

