


Republic of the Philippines
Department of Education

Region V - Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

UNNUMBERED MEMORANDUM
OASDS-UM-05-09-2023/AMBA

TO : Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/In-Charge of the District
Public Elementary and Secondary School Heads
Division Executive Committee (DEXECOM)
All Others Concerned

FROM : 
SOCORRO V. DELA ROSA
Schools Division Superintendent

DATE : May 09, 2023

SUBJECT : **PROGRAM OF ACTIVITIES FOR THE 2ND REGULAR DIVISION
MOBILE MANAGEMENT COMMITTEE (MANCOM) MEETING**

1. Please find the attached Program of Activities for the upcoming 2nd Regular Division Mobile Management Committee (MANCOM) Meeting on May 12, 2023.
2. For information and widest dissemination.



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CY 2023 2ND REGULAR DIVISION MOBILE MANAGEMENT COMMITTEE MEETING
May 12, 2023
Host: Gigmoto District
Venue: Gigmoto Central Elementary School Multipurpose Hall

SCHEDULE OF ACTIVITIES

TIME	ACTIVITY	INCHARGE/RESOURCE PERSON
7:00 – 8:00 AM	Arrival/Registration	
8:30 – 9:15 AM	Opening Preliminaries <ul style="list-style-type: none">Philippine National AnthemPrayerBicol Regional MarchCatandungan Hymn	c/o Host District
	Welcome and Opening Remarks	JOSE T. ARCILLA JR. Public Schools District Supervisor
	CY 2023 Second Regular Division Mobile MANCOM Meeting Proper <ul style="list-style-type: none">Roll CallDetermination of QuorumCall to OrderReview and Approval of the Minutes of Previous MeetingApproval of the Proposed Agenda	EVA S. TOLENTINO Administrative Officer V MA. LUISA T. DELA ROSA Asst. Schools Division Superintendent
9:15 – 10:15 AM	Superintendent's Time	SOCORRO V. DELA ROSA Schools Division Superintendent
10:15 – 11:15 AM	ASDS Updates and Discussion/Resolution on Schools' Issues and Concerns	MA. LUISA T. DELA ROSA Asst. Schools Division Superintendent
11:15 AM – 12:00 NN	OSDS Updates	EVA S. TOLENTINO Administrative Officer V





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		MA. CIELO C. TUBALE Administrative Officer V ANGELO JAMES AGUINALDE Accountant III
12:00 NN - 1:00 PM	Lunch Break	
1:00 – 1:30 PM	Continuation of OSDS Updates	ATTY. NORLITO AGUNDAY Attorney III MARICHELE B. LLAVE Administrative Officer IV (HRMO) CRISTINA BARRAMEDA Administrative Officer IV (Supply)
1:30 – 2:30 PM	CID Updates	ROMEL G. PETAJEN CID Chief
2:30 – 3:30 PM	SGOD Updates	MARY JEAN S. ROMERO SGOD Chief
3:30 – 4:00 PM	Open Forum	ANJO G. TUGAY Senior Education Program Specialist (Moderator)
4:00 – 4:30 PM	Closure/ Ways Forward	SOCORRO V. DELA ROSA Schools Division Superintendent
4:30 – 5:00 PM	Acknowledgement and Awarding of Certificate to Host District	
WORKING COMMITTEES		
Registration	-	LIZA R. BERNARDO
Attendance and Certificate of Appearance	-	ALEXA MAY B. ABUNDO
Certificate of Appreciation to Host District	-	JAKE M. TABLO
ICT	-	JENNIFER B. METICA

