

Republic of the Philippines  
**Department of Education**  
 REGION V

SCHOOLS DIVISION OFFICE OF CATANDUANES

UNNUMBERED MEMORANDUM:  
 OSDS-CID-UM-12 - 11 -2023/ABC

TO : Asst. Schools Division Superintendent  
 Chief Education Supervisors  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Provincial SEF Program Owners

FROM : **SOCORRO V. DELA ROSA, CESO V**  
 Schools Division Superintendent

DATE : December 11, 2023

SUBJECT : **PREPARATION OF WORK AND FINANCIAL PLAN FOR APPROVED 2024 PROVINCIAL SPECIAL EDUCATION FUND PER PROVINCIAL SCHOOL BOARD RESOLUTION NO. 007-2023**

1.. In view of the need to ensure the timely preparation and consolidation of requests and other reportorial documents, program owners are required to submit Work and Financial Plan for CY 2024 based on the approved allotment indicated below. Please indicate specific activities of your respective PAPs, to wit:

Program/Activity/Project	Approved Budget	Program Owner
<b>1. Operation and maintenance of public schools</b>		
1.1. Hiring of utility workers	340,000.00	PSB/GO
1.2. Payment of expenses pertaining to the operations to promote Parent-Teachers Association activities	100,000.00	SGOD/PTA
1.3. Conduct of Youth Development/Leadership Trainings & Special Programs for K to 12 Basic Education/ALS/SPED/ALIVE	100,000.00	SGOD
1.3.1. Provincial Youth Day/Barkada Kontra Droga/National Greening Program/National Children's Month		
1.4. Girl Scouting Activities	100,000.00	SGOD/GSP
1.5. Boy Scouting Activities	100,000.00	SGOD/BSP
1.6. ALS in Every Barangay		
1.3. Provision of honorarium to Community ALS Implementors (CALSI) for "ALS in Every Barangay Program" and Learning Support Aid (LSA) for ALS Senior High Schools	2,400,000.00	CID/ALS



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1.7. Trainings/Webinars for Teaching & non-teaching personnel, school leaders, parents, learning facilitators, and community education volunteers	300,000.00	SGOD/NEU
1.8. Health and sanitation expense for schools/CLCs for personal prospective equipment and medical devices	500,000.00	SGOD
1.9. Gulayan sa Paaralan	3,000,000.00	SGOD/PLGU
1.10. Early Childhood Care & Development (ECCD) Program (Day Care & Kindergarten)	1,000,000.00	CID/PLGU
1.11. Brigada Pagbasa Program "Linggo ng Pagbasa" for schools & Community Learning Centers	1,000,000.00	CID/PLGU
1.12. World Vision Day Celebration for Schools & Community Learning Centers	500,000.00	SGOD/PLGU
<b>2. Construction and repair of school buildings</b>		
2.1. Repair and Maintenance of School Buildings and other Facilities for schools and Community Learning Centers (CLCs) - "Support to Brigada Eskwela"	3,800,000.00	SGOD/PLGU
2.2. "Oplan Brigada Eskwela Tabang nin Probinsya" : Purchase of Construction /Learning materials for schools & ALS Community Learning Centers (CLCs)	3,000,000.00	SGOD/PLGU
<b>3. Facilities and Equipment</b>		
Purchase/Acquisition of Laboratory/Technical Apparatus/IT/Instructional Materials/Tools/Equipment for K to 12/ALS/ALIVE/SNED (Teaching & Learning Materials, and Fabrication of tables & chairs		
3.1. Teaching and Learning Materials	1,889,857.28	CID
3.2. Purchase of mono block tables & chairs	2,000,000.00	CID
<b>4. Educational Research</b>		
4.1. Conduct of Educational Research (Action & Research Proposal)	100,000.00	SGOD
<b>5. Sports Development</b>		
Conduct of Virtual/Physical Sports Activities for K to 12/ALS/SNED/ALIVE		
5.1. Maintenance of Catanduanes Athletic Complex		
5.2. Maintenance of swimming pool	6,000,000.00	SGOD
5.3. Provision of Sports supplies and equipment during training and actual palaro		





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5.4. Training Seminar for coaches and officiating officials		SGOD
5.5. Continuing Sports Funds		
5.6. Conduct of ALS Division Encampment & Sports Festival	400,000.00	CID/ALS
5.7. Participation to higher ALS Encampment & Sports Festival	800,000.00	CID/ALS
5.8. Hosting of Regional ALS Encampment & Sports Festival	1,500,000.00	CID/ALS
<b>TOTAL</b>	<b>28,929, 857.28</b>	

2. The said Work & Financial Plan by each program owner should be submitted to Ms. Amelia B. Cabrera, Education Program Supervisor and Provincial Local School Board secretary-designate for counterchecking to the approved budget on or before December 18, 2023 while final copy shall be submitted on or before December 22, 2023 for consolidation and submission to the Provincial Local Finance Committee.

3. Attached is the approved PSB Resolution No. 007-2023 for your reference.

4. For dissemination, guidance and compliance.



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**Provincial/ City/Municipality of Catanduanes  
Local School Board of The Province of Catanduanes Province**

**11th Regular Session**

Begun and held in Governor's Office, 2nd Floor, Capitol Building, on the 10th day of November, 2023.

**Local School Board Resolution No. 007-2023**

**A RESOLUTION APPROVING THE BUDGET FOR PRIORITY EDUCATION PROJECTS IN  
THE PROVINCIAL SCHOOL BOARD**

Be it resolved by the Local School Board of Catanduanes in the Council assemble.

**Section 1. Source of Funds.** The following income as indicated herein are hereby declared as sources of funds, particularly the additional one percent (1%) Tax on Real Property which are realistic and probable to be collected and remitted to the local treasury, necessary to finance the implementation of priority education projects of the Province of Catanduanes from January one to December thirty-one, two thousand twenty- four expect otherwise specifically provided herein:

Estimated Income for Budget Year
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Additional One Percent (1%) Tax on Real Property	Php <u>13,710,549.60</u>
Add: Previous Year Unexpanded Balances (Including Continuing Appropriation)	15, 219, 307.68
Gross Income	Php _____
Less Continuing Appropriation	<u>0</u>
Net Amount Available for appropriation	Php <u>28,929,857.28</u>

**Section 2. Allocation of Funds.** The following sums are hereby allocated out of the additional one percent (1%) Tax on Real Property and any unexpected balances thereof in the Local Treasury of the Province for the implementation of the Priority education projects in the Province from January on to December thirty-one, two thousand twenty-four.

<b>1. Operation and maintenance of public schools</b>	
1.1. Hiring of utility workers	340,000.00
1.2. Payment of expenses pertaining to the operations to promote Parent-Teachers Association activities	100,000.00
1.3. Conduct of Youth Development/Leadership Trainings and Special Programs for K to 12 Basic Education/ALS/SNED/ALIVE.	100,000.00
1.3.1. Provincial Youth Day/Barkada Kontra Droga/National Greening Program/National Children's Month	100,000.00
1.4. Girl Scouting Activities	100,000.00
1.5. Boy Scouting Activities	
1.6. ALS in Every Barangay	
1.6.1. Provision of honorarium of Community ALS Implementors (CALSI) for "ALS in Every Barangay" and Learning Support Aid (LSAs) for ALS - Senior High Schools	2,400,000.00
1.7. Trainings/Webinars for Teaching and non-teaching personnel, school leaders, parents, learning facilitators, and community education volunteers	300,000.00
1.8. Health and sanitation expense for schools/ CLCs for personal protective equipment and medical devices	500,000.00
1.9. Gulayan sa Paaralan	3,000,000.00
1.10. Early Childhood Care & Development (ECCD) Program (Daycare & Kindergarten)	1,000,000.00
1.11. Brigada Pagbasa Program "Linggo ng Pagbasa" for schools & Community Learning Centers	1,000,000.00
1.12. World Vision Day Celebration for schools & Community Learning Centers	500,000.00
<b>2. Construction and repair of school buildings</b>	
2.1. Repair and Maintenance of School Buildings and other Facilities for schools and Community Learning Centers (CLCs) - "Support to Brigada Eskwela"	3,800,000.00
2.2. "Oplan Brigada Eskwela Tabang nin Probinsya" : Purchase of Construction /Learning materials for schools & ALS Community Learning Centers (CLCs)	3,000,000.00
<b>3. Facilities and Equipment</b>	
Purchase/Acquisition of Laboratory/Technical Apparatus/IT/Instructional Materials/Tools/Equipment for K to 12/ALS/ALIVE/SNED (Teaching & Learning Materials,Fabrication of Tables & Chairs)	
3.1. Teaching & Learning Materials	1,889,857.28
3.1. Purchase of monoblock tables & chairs with arm rest	2,000,000.00
<b>4. Educational Research</b>	
4.1. Conduct of Educational Research (Action & Research Proposal)	100,000
<b>5. Sports Development</b>	
Conduct of Virtual/Physical Sports Activities for K to 12/ALS/SNED/ALIVE	
5.1. Maintenance of Catanduanes Athletic Complex	
5.2. Maintenance of Swimming pool	
5.3. Provision of Sports Supplies and equipments during training and actual palaro	6,000,000.00
5.4. Training seminar for coaches and Officiating officials	
5.5. Continuing Sports Fund	
5.6. Conduct of ALS Division Encampment & Sports Festival	400,000.00
5.7. Participation to higher ALS Encampment & Sports Festival	800,000.00
5.8. Hosting of Regional ALS Encampment & Sports Festival	1,500,000.00
<b>GRAND TOTAL</b>	<b>28,929,857.28</b>

1.1	Hiring of utility workers	Utility workers hired	Jan. - Dec. 2024
1.2	Payment of expenses pertaining to the operations to promote Parent-Teachers Association activities	Activities pertaining to PTA operations conducted	Jan. - Dec. 2024
1.3	Conduct of Youth Development/Leadership Trainings and Special Programs for K to 12 Basic Education/ALS/SNED/ALIVE.		
1.3.1	Provincial Youth Day/Barkada Kontra Droga/National Greening Program/National Children's Month	Youth development activities conducted	Jan. - Dec. 2024
1.4	Girl Scouting Activities	GSP activities conducted	Jan. - Dec. 2024
1.5	Boy Scouting Activities	BSP activities conducted	Jan. - Dec. 2024
1.6	ALS in Every Barangay		
1.6.1	Implementors (CALSI) for "ALS in Every Barangay" and Learning Support Aid (LSAs) for ALS - Senior High Schools	CALSI & LSAs for ALS SHS hired to serve the last, the least & the lost	Jan. - Dec. 2024
1.7	Trainings/Webinars for Teaching and non-teaching personnel, school leaders, parents, learning facilitators, and community education volunteers	Trainings/webinars conducted	Jan. - Dec. 2024
1.8	Health and sanitation expense for schools/ CLCs for personal protective equipment and medical devices	Health & sanitation equipment & medical devices purchased	Jan. - Dec. 2024
1.9	Gulayan sa Paaralan	Feeding program and Gulayan sa Paaralan intensified	Jan. - Dec. 2024
1.1	Early Childhood Care & Development (ECCD) Program (Daycare & Kindergarten)	ECCD programs & projects implemented	Jan. - Dec. 2024
1.1.1	Brigada Pagbasa Program "Linggo ng Pagbasa" for schools and Community Learning Centers	Brigada Pagbasa Program implemented	Jan. - Dec. 2024
1.1.2	World Vision Day Celebration for Schools and Community Learning Centers	World Vision Day activities implemented	Jan. - Dec. 2024
2	<b>Construction and repair of school buildings</b>		
2.1	Repair and Maintenance of School Buildings and other Facilities for schools and Community Learning Centers (CLCs) - "Support to Brigada Eskwela"	Materials for Repair and maintenance of facilities for schools & CLCs purchased and distributed to	Jan. - Dec. 2024
2.2	"Oplan Brigada Eskwela Tabang nin Probinsya" : Purchase of Construction /Learning materials for schools & ALS Community Learning Centers (CLCs)	Construction/Learning materials purchased before Brigada Eskwela	Jan. - Dec. 2024
3	<b>Facilities and Equipment</b>		
	Purchase/Acquisition of Laboratory/Technical Apparatus/IT/Instructional Materials/Tools/Equipment for K to 12/ALS/ALIVE/SNED (Teaching & Learning Materials,Fabrication of Tables & Chairs)		
3.1	Teaching & Learning Materials	Priority teaching & learning materials purchased	Jan. - Dec. 2024
3.1	Purchase of monoblock tables & chairs with arm rest	Monoblock tables & chairs purchased and distributed to priority schools/CLCs	Jan. - Dec. 2024
4	<b>Educational Research</b>		
4.1	Conduct of Educational Research (Action & Research Proposal)	Educational research conducted	Jan. - Dec. 2024
5	<b>Sports Development</b>		
	Conduct of Virtual/Physical Sports Activities for K to 12/ALS/SNED/ALIVE		

5.3	Provision of Sports Supplies and equipments during training and actual palaro	Sports Supplies and equipments during training and actual palaro purchased	Jan. - Dec. 2024
5.4	Training seminar for coaches and Officiating officials	Training seminar conducted to coach	Jan. - Dec. 2024
5.5	Continuing Sports Fund	Other sports activities conducted	Jan. - Dec. 2024
5.6	Conduct of ALS Division Encampment & Sports Festival	ALS Division Encampment conducted	Jan. - Dec. 2024
5.7	Participation to higher ALS Encampment & Sports Festival	ALS learners & teachers participated to Regional encampment	Jan. - Dec. 2024
5.8	Hosting of Regional ALS Encampment & Sports Festival	Hosted the Regional ALS Encampment & Sports Festival	Jan. - Dec. 2024

**Section 3. Effectivity.** This Resolution shall take effect immediately upon its approval.

Date Adopted. \_\_\_\_\_

Carried Unanimously,

**LOCAL SCHOOL BOARD MEMBERS**

**Names**

**Signature**

MINERVA I. MORALES

CAMILLE D. QUA

MA. CIELO C. TUBALE

MARILOU M. VARGAS

JONEL G. AZNAR

ATTY. LOUIE T. GUERRERO


HON. ROBERT A. FERNANDEZ

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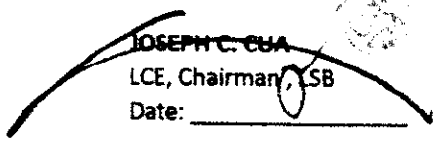
I HEREBY CERTIFY to the correctness of the above-quoted Local School Board Resolution.

  
**AMELIA B. CABRERA**  
 Secretary-Designate to the LSB

Attested:

  
**SOCORRO V. DELA ROSA**  
 Co-Chairman, LSB  
 Date: \_\_\_\_\_

APPROVED:

  
**JOSEPH C. CUA**  
 LCE, Chairman, LSB  
 Date: \_\_\_\_\_