



Republic of the Philippines
Department of Education
Region V – Bicol

SCHOOLS DIVISION OFFICE OF CATANDUANES

MEMORANDUM

OSD-CID-UM-1/12/2023/jtt

TO : **Hazel Grace T. Vargas**
Teacher III
Christine Phoebe C. Bien
Teacher I
Catanduanes National High School
THROUGH THE SCHOOL HEAD

FROM : **SUSAN S. COLLANO**
Schools Division Superintendent

SUBJECT : **PARTICIPATION TO THE FINAL EDITING OF VIDEO PRESENTATION ON VOTER EDUCATION INTEGRATION IN K to 12 CURRICULUM**

DATE : **January 12, 2023**

1. You are hereby advised to report to Jesslyn T. Taway, EPS (LRMDS) for the Final Editing of Video Presentation on Voter Education Integration in K to 12 Curriculum at CID Office, SDO-Catanduanes on January 13 (1pm) – 14, 2023.
2. The edited version shall be presented during the Pre-Summit 2 and Summit of the COMELEC in partnership of DepEd- Catanduanes with the said agency.
2. Travel and other incidental expenses shall be charged to local funds subject to usual accounting and auditing rules and regulations while rental of gadget (IMAC) for video editing for 2 days shall be charged to COMLEC fund.
2. You shall also be granted service credits/ COC of 1 and 1/2 days per CSC and Joint Circular No. 2 s. of 2004, RE; Non- Monetary Remuneration for Overtime Service Rendered.
3. For information, guidance and compliance.

Encl.:

References:

To be indicated in the Perpetual Index

Under the following subjects:

jtt/ UM PARTICIPATION TO THE FINAL EDITING OF VIDEO PRESENTATION ON VOTER EDUCATION INTEGRATION TO K TO 12 CURRICULUM

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