



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**

REHIYON V - BICOL

**TANGGAPANG PANSANGAY NG CATANDUANES**

UNNUMBERED MEMORANDUM  
SGOD-DRRM-UM-08-13-2024/MALV

TO : Assistant Schools Division Superintendent  
Chief Education Supervisor, CID and SGOD  
Public Schools District Supervisors/In-Charge of the Districts  
Concerned Elementary and Secondary School Heads  
All Others Concerned

FROM : **CECILE C. FERRO, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

SUBJECT : **PARTICIPATION OF SELECTED DIVISION PERSONNEL  
DURING THE FIELD VISIT OF THE DISASTER RISK  
REDUCTION AND MANAGEMENT SERVICE**

DATE : August 14, 2024

1. The Disaster Risk Reduction and Management Service (DRRMS) will be conducting SDO Field Visit from August 19-20, 2024. The purpose of this visit is to monitor the status of funds utilization under the Disaster Preparedness and Response Program (DPRP) and assess the progress and effectiveness in the implementation of Disaster Preparedness-related PPAs.
2. Relative to this, selected Division Personnel are hereby advised to participate in the different activities set for this field visit. Enclosed is the Program of Activities together with the list of participants.
3. Meals and venue shall be charged against DPRP Funds subject to the usual accounting and auditing rules and regulations.
4. For information, guidance and compliance.



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Enclosure 1 to Unnumbered Memorandum SGOD-DRRM-UM-08-13-2024/MALV

**Fund Utilization Meeting for Disaster Preparedness and Response Program  
Fund (DPRP)**

August 19, 2024 | 01:00 PM – 04:00 PM

Venue: *Yet to be determined*

**Participants**

No.	Name	Office
1	Cecilio Peralta	CO   DRRMS
2	Jexter Tuazon	CO   DRRMS
3	Jose Gabriel Noveno	CO   DRRMS
4	Mercy Castillo	RO   Planning Officer
5	Ilya Vargas	RO   Budget Officer
6	Joy Margallo	RO   Accountant
7	Cecile C. Ferro, CESO VI	Assistant Schools Division Superintendent Officer-In-Charge Office of the Schools Division Superintendent
8	Mary Jean S. Romero	SGOD Chief
9	Rey C. Bonayon	Division Planning Officer
10	Liza R. Bernardo	Division Budget Officer
11	Angelo James Aguinalde	Division Accountant
12	Maria Audrea L. Vivo	Division DRRM Coordinator
13	Elizabeth Urbano	SGOD PMIS In-Charge
14	Atty. Norlito Jr. P. Agunday	Legal Officer
15	Eva S. Tolentino	Division BAC Member
16	Nino C. Ceneta	
17	Gina T. Pantino	
18	Jogene Allily C. San Juan	
19	Achilles V. Alberto	SGOD   PMT
20	Andreli Lumbao	SGOD   PMT



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**CCAM Field Monitoring | Magnesia NHS**  
August 20, 2024 | 09:00 AM – 11:00 AM

No.	Name	Office
1	Cecilio Peralta	CO   DRRMS
2	Jexter Tuazon	CO   DRRMS
3	Jose Gabriel Noveno	CO   DRRMS
4	Mary Jean S. Romero	SGOD Chief
5	Maria Audrea L. Vivo	Division DRRM Coordinator
6	Ma. Lourdes M. Sorra	Youth Formation Division Focal

**Coordination Meeting for the Division DRRM Summit and Climate Change Caravan**

August 20, 2024 | 01:00 PM – 04:00 PM  
Venue: *Yet to be determined*

No.	Name	Office
1	Cecilio Peralta	CO   DRRMS
2	Jexter Tuazon	CO   DRRMS
3	Jose Gabriel Noveno	CO   DRRMS
4	Mary Jean S. Romero	SGOD Chief
5	Maria Audrea L. Vivo	Division DRRM Coordinator
6	Ma. Lourdes M. Sorra	Youth Formation Division Focal



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