



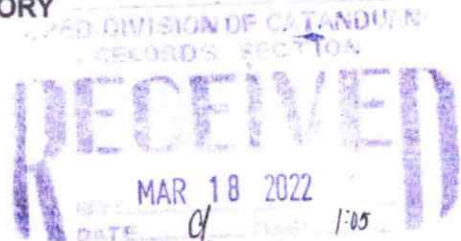
Republic of the Philippines
Department of Education
 REGION V - BICOL



REGIONAL MEMORANDUM

No. 27, s. 2022

ONE-DAY REGIONAL VIRTUAL RE-ORIENTATION ON THE CERTIFICATION, AUTHENTICATION AND VERIFICATION (CAV), INVENTORY AND DISPOSAL OF RECORDS



To: **School Division Superintendents**
All other Concerned

1. The Department of Education (DepEd) Regional Office V through the Administrative Division-Records Section will be conducting a One-Day Regional Virtual Re-Orientation on the Certification, Authentication and Verification (CAV), Inventory and Disposal of Records on **March 28, 2022, 8:00 AM to 5:00 pm** via Google Meet.
2. This activity aims to:
 - a. Re-orient the participants on the National Inventory of Records pursuant to DepEd Order No. 133, s. 2016 and AS-OD-Memo-2022-01;
 - b. Facilitate the disposal of valueless records;
 - c. Review the guidelines on the Certification, Authentication and Verification (CAV).
3. The expected participants are the Schools Division Office Administrative Officer V, Division Record Officers and Record Custodians of Autonomous Secondary Schools and Implementing Units.
4. Participants are requested to register on line at <https://forms.gle/FvYhWCMXa2tVqkMo6> on or before March 21, 2022. Invitation link will be sent to your DepEd email account after online registration.
5. Immediate dissemination of this Memorandum to all concerned is earnestly desired.


GILBERT T. SADSAD
 Regional Director

AD/RS/CBPI/SJDVII/BMR
 03-15-2022



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