



DEPARTMENT OF EDUCATION  
RECORDS SECTION  
**RELEASED**  
NOV 4 2022  
BY [Signature]  
DATE [Signature]

Republic of the Philippines  
**Department of Education**  
REGION V - BICOL  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

**MEMORANDUM TO:**

OSDS-PER-UM-11-04-2022/mb1

TO : JONNEL A. SARMIENTO, ADAS II, Baras RDHS  
RICHELLE M. ALPAPARA, ADAS II, Agban NHS  
SHENE U. TABO, ADASII, Bugao NHS  
MARICRIS T. SARMIENTO, ADAS II, Codon NHS  
NERIE C. PANTI, ADAS II, Caramoran SF  
(Thru the School Head)

In view of the on-site assessment of the PRIME-HRM, you are advised to report to SDO-Human Resource Management Office on November 5 - 7, 2022. Likewise, you are entitled to receive Two (2) days of Compensatory Overtime Credits (COC) for the accrued number of hours rendered on that as provided in CSC & DBM Joint Circular No. 2 s. 2004.

For guidance and compliance.

**SUSAN S. COLLANO**  
Schools Division Superintendent



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