



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

MEMORANDUM TO:

OSDS-PER-UM-11-05-2022/mb1

TO : MA. GIENINE TAPERLA, COS, HRMO
VIRGILIO MOLINA JR., ADAS II, Accounting

In view of the on-site assessment of the PRIME-HRM, you are advised to report to SDO-Human Resource Management Office on November 5 - 6, 2022. Likewise, you are entitled to receive Two (2) days of Compensatory Overtime Credits (COC) to offset on future absences for the accrued number of hours rendered as provided in CSC & DBM Joint Circular No. 2 s. 2004

For guidance and compliance.

SUSAN S. COLLANO
Schools Division Superintendent

