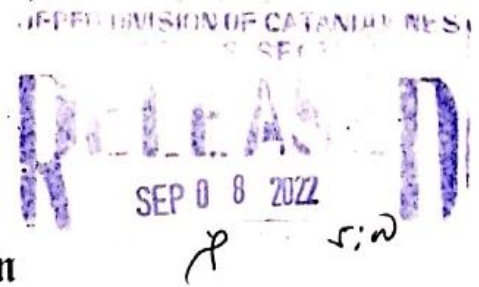




Republic of the Philippines  
**Department of Education**  
Region V – Bicol  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**



September 8, 2022

**MEMORANDUM**  
OSDS-UM-09-08-22/mbl

To: School Heads of Implementing Units  
Non-Teaching Personnel

Attached is an invitation letter from Catanduanes Council of Human Resource Management Practitioners (CCHRMPs) in coordination with CSC – Catanduanes Field Office. This is in connection to the conduct of two-day Learning and Development entitled Lingkod-Bayani Retooling and Upskilling Summit 2022 on September 15-16, 2022 at Queen Maricel Inn, Virac, Catanduanes.

Registration Fee of P 2,400.00 shall be charged to School MOOE subject to availability of funds.

For information and guidance.

  
↑ SUSAN S. COLLANO  
Schools Division Superintendent





September 1, 2022

Susan S. Collano  
Schools Division Superintendent  
DepEd - Division of Catanduanes

Sir/Madam,

In view of the celebration of the 122<sup>nd</sup> Philippine Civil Service Anniversary, the Catanduanes Council of Human Resource Management Practitioners (CCHRMPs) in coordination with the Civil Service Commission - Catanduanes Field Office will conduct a two-day Learning and Development entitled **Lingkod-Bayani Retooling and Upskilling Summit 2022** on **15-16 September 2022** at **Queen Maricel Inn, Virac, Catanduanes**.

This program is designed with the following objectives:

- a. Develop the lingkod-bayani spirit among Catandungan employees in the public sector;
- b. Instill public service values and relevant civil service policies towards effective and efficient government service delivery;
- c. Enhance personal and organizational competencies that will champion excellent customer service delivery and team performance; and,
- d. Emulate and embed noteworthy lingkod-bayani practices in the organizational culture.

Interesting topics to be discussed include pertinent provisions of RA 6713 or the Code of Conduct and Ethical Standards for Public Officials and Employees, Republic Act No. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, Benefits and Privileges of Government Employees, Organizational Branding: Customer Service and Public Relations, Basic Online and Offline Tools That Work at Work, Communication/Report Writing Tips and Techniques with Infographics-Making and, Maximizing Personal and Organizational Goals. Competent speakers from the Civil Service Commission will discuss the above-mentioned topics.

In this regard, we are inviting government employees to attend the said activity. A **registration fee of Two Thousand Four Hundred Pesos (P2,400.00)** shall be collected from each participant to defray incidental expenses in holding the said activity.

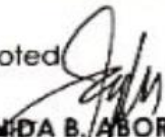
For reservations, please text your agency name and names of participants to CP No. 09088841521.

Thank you very much and hoping for your usual support. Our warm regards!

Very truly yours,

  
**KIM CHRISTIAN V. NAZARENO**  
CCHRMP President

Noted

  
**ENIDA B. ABORDO**  
Director/II  
Civil Service Commission-CFO