



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

MEMORANDUM TO:

OSDS-PER-UM-11-28-2022/mbl

TO : FATIMA F. JOSON, AO II, Virac South District
(Thru the School Heads/PSDS)

In connection with the GSIS Supplementary Premium Remittances for 2019 to date, you are hereby advised to report at the SDO-HRMO effective December 1, 2022 to assist in the preparation of reports.

You are authorized to report on Saturdays and Holidays. Service rendered shall be given Compensatory Overtime Credit (COC) for the accrued number of hours rendered as provided in CSC & DBM Joint Circular No. 2, s. 2004

For information, guidance and strict compliance.

SUSAN S. COLLANO
Schools Division Superintendent

