



Republic of the Philippines
Department of Education
 REGION V - BICOL



Office of the Regional Director

August 23, 2023

REGIONAL MEMORANDUM
 No. 391, s. 2023

**EXTENSION ON THE SUBMISSION AND RECEIPT OF APPLICATION
 AND OTHER SUPPORTING DOCUMENTS RELATIVE TO THE
 COMPETENCY PROFILING FOR THE SCHOOLS DIVISION
 SUPERINTENDENT (SDS) POSITION**

To : Assistant Regional Director
 Schools Division Superintendents/OIC-SDSs
 All Others Concerned

1. Please be informed that the submission and receipt of application letters and supporting documents relative to the conduct of competency profiling for the Schools Division Superintendent (SDS) position is hereby extended **until August 31, 2023**. It is understood that papers submitted beyond the deadline will no longer be entertained.
2. Attached is a copy of Regional Memorandum No. 338, s. 2023, titled "*Call for Applications Relative to the Competency Profiling of Applicants for the Schools Division Superintendent (SDS) Position*", for your guidance and reference.
3. Immediate dissemination of this memorandum is desired.


GILBERT A. SADSAD
 Regional Director

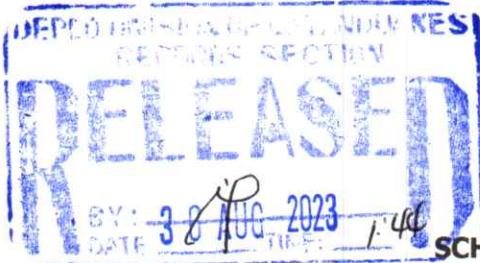
Encl.: As stated
 References: Regional Memorandum No. 338, s. 2023
 DepEd Memorandum No. 366, s. 2010
 To be indicated in the Perpetual Index
 under the following subjects:

ASSESSMENT QUALIFICATIONS SUPERINTENDENTS

AD-PS/matb
 08/23/2023



Republic of the Philippines
Department of Education
 REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES



August 30, 2023

TO: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors/In-Charge of Districts
 Elementary and Secondary School Heads
 All Other Concerned

For widest dissemination to all concerned.


SOCORRO V. DELA ROSA, CESO V
 Schools Division Superintendent



Republic of the Philippines
Department of Education
 REGION V - BICOL



Office of the Regional Director

August 1, 2023

REGIONAL MEMORANDUM
 No. 338, s. 2023

**CALL FOR APPLICATIONS RELATIVE TO THE COMPETENCY
 PROFILING OF APPLICANTS FOR THE SCHOOLS DIVISION
 SUPERINTENDENT (SDS) POSITION**

To : Schools Division Superintendents/OIC-SDSs

- Please be informed that this Office through its Regional Search Committee (RSC) will conduct a series of competency profiling activities to create a pool of prospective third-level appointees/designates specifically for the Schools Division Superintendent (SDS) position.
- The minimum and preferred qualifications for the said position are as follows:

	QUALIFICATION STANDARDS PER 1995 DECS-QSM FOR UNIQUE POSITIONS	PREFERRED QUALIFICATIONS
Education	Master's degree in education or its equivalent	Master's degree in education with at least 12 units in Doctoral Degree in management and administration
Experience	5 years relevant experience involving management and supervision, 1 year as Assistant Schools Division Superintendent	5 years of relevant experience and at least 2 years as ASDS
Training	32 hours of training in management and supervision	60 hours of training in management and supervision for the last 5 years
Eligibility	Career Executive Service Eligibility	Licensure Examination for Superintendent or EMT and CES

- In this connection, interested and qualified applicants are requested to submit the following documents to the **Regional Director, Attn: Personnel Section on or before 5:00 p.m. of August 18, 2023.**
 - Letter of Intent;
 - Duly accomplished and updated Personal Data Sheet (CS Form 212, Revised 2017) together with the Work Experience Sheet;
 - Detailed Curriculum Vitae, including list and description of any qualifying examinations taken/passed, assignments in the past five (5) years, successful programs, projects, and/or work processes initiated/led/accomplished, significant accomplishments and relevant citations/awards received;



Regional Center Site, Rawis, Legazpi City 4500

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 region5@deped.gov.ph

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- d. Certificates of Eligibility;
- e. Updated Service Record;
- f. Designation Order (if any);
- g. Official Transcript of Records;
- h. CESPES Ratings from the Career Executive Service Board for the last two (2) rating periods (2021 and 2022)
- i. Self-certification disclosing all administrative/civil/criminal charges, if there are any, together with the executive summary of pending cases, copies of complaints, counter-affidavits, and other supporting documents;
- j. Duly accomplished Applicant Profile template;
- k. Sworn omnibus certification of authenticity and veracity of all documents submitted; and
- l. Any other relevant documents.

4. Immediate dissemination of this Memorandum is desired.


GILBERT T. SADSAD
Regional Director

Encl.: As stated
Reference: DepEd Memorandum No. 366, s. 2010
To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT

QUALIFICATIONS

SUPERINTENDENTS

AD-PS/matb
08/01/2023