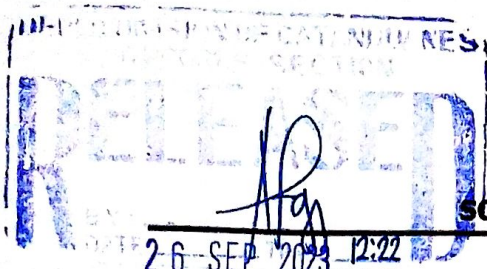




Republic of the Philippines
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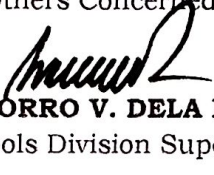
Region V - Bicol

SCHOOLS DIVISION OFFICE OF CATANDUANES



UNNUMBERED MEMORANDUM:
OSDS-PER-UM-09-21-2023/MBL

TO : Asst. Schools Division Superintendent
Chief Education Supervisors
Section Heads/Administrative Officers
Public Schools District Supervisors
Elementary and Secondary School Heads
Teaching and Non-Teaching Personnel
All Others Concerned

FROM : 
SOCORRO V. DELA ROSA
Schools Division Superintendent

SUBJECT : **ENROLLMENT OF GSIS UMID CARD**

DATE : September 21, 2023

1. It has come to the attention of this office that there are still employees who are not yet enrolled in GSIS UMID Card. In connection to this, employees are permitted to report to GSIS Virac Extension Office on official time (1 day only) to process the enrollment.
2. Employees for enrollment are advised to secure a Locator Slip duly signed by the Immediate Head before transacting to the said office.
3. For information, guidance, and compliance.



San Roque, Virac, Catanduanes
052-8114063
catanduanes@deped.gov.ph
www.depedrovcatanduanes.com / www.catanduanes.deped.gov.ph



Republic of the Philippines
Department of Education
 REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

LOCATOR SLIP

NAME		
Position/Designation		
Permanent Station		
Purpose of Travel <i>(Must be supported by Attachments)</i>		
Please Check	<input type="checkbox"/> Official Business	<input type="checkbox"/> Official Time
Date and Time		
Destination		
<hr/> Name and Signature of Requesting Employee		<hr/> Signature of Head of Office

CERTIFICATION

This is to certify that above employee appeared in this Office for the above purpose.

Signature over printed name

Position

Signature

Signature over printed name

Position

Signature

Signature over printed name

Position

Signature



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