

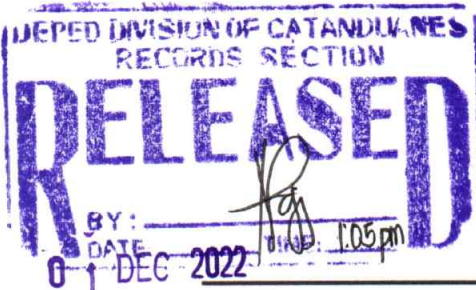


Republic of the Philippines

Department of Education

REGION V - BICOL

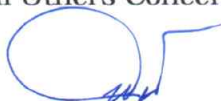
SCHOOLS DIVISION OFFICE OF CATANDUANES



UNNUMBERED MEMORANDUM:

OSDS-PER-UM-12-01-2022/MBL

TO : Asst. Schools Division Superintendent
Chief Education Supervisors
Section Heads
Public Schools District Supervisors
Elementary & Secondary School Heads
All Others Concerned

FROM : 
SUSAN S. COLLANO
Schools Division Superintendent

SUBJECT : **DOWNLOADING OF AUTOMATIC PAYROLL DEDUCTION SYSTEM (APDS) AND CONDUCT OF TECHNICAL ASSISTANCE TO SDO PAYROLL PERSONNEL**

DATE : December 1, 2022

1. In preparation for the Downloading of APDS in this division, the Regional Payroll Services Unit will conduct a training/capacity building for SDO Payroll Personnel on December 6, 2022 at a venue to be announced later.
2. The participants to this activity are the following:
 - a) Eva S. Tolentino - Administrative Officer V
 - b) Marichelle B. Llave - Administrative Officer IV
 - c) Roma Angelee A. Soleybar - Administrative Officer II
 - d) Angelo James O. Aguinalde - Accountant III
 - e) Jannette M. Marquez - Administrative Assistant III
 - f) Jonah Ann M. Valenzuela - Administrative Assistant III
 - g) Jean Flor Q. Cestina - Administrative Assistant III
 - h) Jessica D. Talion - Administrative Assistant III
 - i) Linda A. Icaranom - Administrative Assistant III
3. For information, guidance and compliance.

MBL/UM-Downloading of APDS.....
40/December 1, 2022



San Roque, Virac, Catanduanes
(052) 811-40-63
catanduanes@deped.gov.ph
www.depedrovcatanduanes.com
DepEd Tavao-Region V - Catanduanes