



Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

November 29, 2022

UNNUMBERED MEMORANDUM
OSDS- SGOD- 11-29-2022

To:

GARRY T. TANON
Teacher III- Taytay ES

REY KING T. BERNAL IV
Master Teacher I
Kilikilihan ES

ALLEN B. MARINO
Master Teacher I
Guinobatan ES

FROM: SUSAN S. COLLANO, CESO V_{cn}
Schools Division Superintendent

SUBJECT: DIVISION CLERK OF COURSE COMMITTEE
Re: Conduct of Mini Provincial Meet

DATE: November 29, 2022

1. Relative to the conduct of the Mini Provincial Meet on December 2- 4, 2022 at Catanduanes Athletics Sports Complex, you are hereby requested to report at the Schools Division Office on **December 1-4, 2022**, to be the committee in charge to record, tabulate, post and release the official results of each sports events.
2. Travel expenses to be incurred may be charged from the school MOOE or other funds subject to the usual accounting and auditing rules and regulations. Likewise, three (3) days of service credits shall be given to the committee members.
3. For information, guidance, and compliance.



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