



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION V

REGIONAL ADVISORY

No. 2023-019

Date: October 5, 2023

To : ALL PRESIDENTS OF THE STATE UNIVERSITIES AND COLLEGES (SUCs), ALL HEADS OF REGIONAL OFFICES AND OPERATING UNITS (OUs) OF THE DEPARTMENT OF EDUCATION (DepEd), DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS (DPWH), DEPARTMENT OF HEALTH (DOH), TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA) AND THE LOCAL CHIEF EXECUTIVES OF THE LOCAL GOVERNMENT UNITS (LGUs), REGION V

Subject : DBM-ROV OFFICE POLICY ON ALL INCOMING COMMUNICATIONS

1.0 In the interest of service, all incoming written communications such as Request and Withdrawal of Request Letters, shall be addressed to the **DBM Regional Director**, to wit:

DIRECTOR ANTONIO F. VILLANUEVA, JR.
Regional Director
Department of Budget and Management Regional Office V
Regional Center Site, Rawis, Legazpi City

2.0 Likewise, said letters shall be signed by the **head of the requesting SUC/ Agency/LGU** or their duly authorized/designated officer in charge in case of their official travel or leave of absence.

3.0 Also, we would like to reiterate that all official emails should be coursed through the official email of this office dbm_ro5@dbm.gov.ph.

4.0 For compliance. Thank you.


ANTONIO F. VILLANUEVA, JR.
Regional Director

13 OCT 2023

FEM/LES/LMN

REGIONAL CENTER SITE, RAWIS, LEGAZPI CITY
09217565110 | 09564272476 | dbm_ro5@dbm.gov.ph | www.dbm.gov.ph



October 19, 2023

To: SDO Chiefs, Section/Unit Heads
Education Program Supervisors
Public Schools District Supervisor and In-Charge of the Districts
Elementary and Secondary School Heads, and
All Other Concerned

For information and guidance.


SOCORRO V. DELA ROSA
Schools Division Superintendent