



UNNUMBERED MEMORANDUM
OSDS-OASDS-UM-12-6-2022/ AMA

TO : Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
Section Chiefs
All Teaching and Non-Teaching Personnel

FROM : By the authority of the Schools Division Superintendent


MA. LUISA T. DELA ROSA
Assistant Schools Division Superintendent
Officer-in-Charge

SUBJECT : **CORRIGENDUM and ADDENDUM TO DIVISION MEMORANDUM NO. 552 s. 2022 re: 2022 ONDRA CATANDUNGAN AWARDS**

DATE : 6 DECEMBER 2022

1. Please be informed of the following additional provisions to Division Memorandum No. 552 s. 2022:

a. The following are the extended schedule for the Search and Selection:

- December 12- 16, 2022- Nomination Period (Division Level)
- December 19-23, 2022- Evaluation, Deliberation and Validation
- December 27-29, 2022- Finalization of Results
- January 2023- Awarding of Winners

b. Addendum to the Selection Criteria Rating and Indicative Rubrics:

Selection Criteria Rating	Indicative Rubrics
C. Innovations Program Initiated (30%) Division Level 1- 15 pts 2 or more- 30 pts District Level 1- 10 pts 2 or more- 20 pts School Level 1- 5 pts 2 or more- 10 pts	Copy of: Approved Proposal Letter Accomplishment Report Innovation Tool Report of Implementation





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D. Leadership and Management (20%) 1. Human Resource Development- 15% 2. Engagement with stakeholders- 5%	Conducted LAC/ INSET in school/ district levels a. 3 or more- 15 pts b. 2- 10 pts c. 1- 5 pts Implemented priority project acquired support/ donation through his/ her own initiative (will refer to Brigada Indicators)
E. Participation in Contests	Certificate of Participation Certificate of Recognition Bulletin or Memorandum
F. Other Meritorious Accomplishments	Certificate of Participation Certificate of Recognition Memorandum with Training Matrix

1. The Category for the Outstanding CALSI will be replaced by **Outstanding ALS Mobile Teachers.**
2. All other provisions in that Division Memorandum shall remain enforced.
3. An orientation to the nominees by the PRAISE Committee shall be held on 19 December 2022 at the SDO Lobby.
4. Attached are samples of Certification and Authorization (Enclosure 1 and 2)
5. For information and widest dissemination.

AMA/ UM-ADDENDUM and CORRIGENDUM..
December 6, 2022



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AUTHORIZATION

I, **JUAN A. DELA CRUZ**, of legal age, married, Filipino, do hereby depose, authorize and state that:

1. I was nominated for the ONDRA Catandungan Awards 2022 Outstanding Non-Teaching Personnel;
2. I voluntarily authorize, allow, or permit the SDO Catanduanes through the Division PRAISE Committee including the Secretariat thereof to undertake the following acts related to my nomination and documents supporting to my compliance of the minimum qualifications and requirements, to wit'
 - 2.1. Receive, open, read, evaluate and deliberate the contents or entries in every document, and act or render such decision in accordance with the policies of the award giving-body and applicable laws, rules and regulations;
 - 2.2. Compile, keep, store and exercise custody ready for verification or evaluation by the Division PRAISE Committee or any authorized officials of the Schools Division Office; and
 - 2.3. Undertake such act/s analogous to the foregoing;
3. This is executed voluntarily in order to attest the truthfulness of the foregoing narration of facts for whatever legal purpose it may serve.

IN WITNESS WHEREOF, I am affixing my signature this 5th day of December 2022 in Virac, Catanduanes.

JUAN A. DELA CRUZ
Affiant



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CERTIFICATION

This is to certify that I, **JUAN A. DELA CRUZ**, of legal age, married, Filipino, do hereby state that I will comply to Anti-Plagiarism Act and pertinent laws and consequently, I am willing to submit my documents for full disclosure to the Division PRAISE Committee.

IN WITNESS WHEREOF, I am affixing my signature this 5th day of December 2022 in Virac, Catanduanes.

JUAN A. DELA CRUZ
Affiant

