



Republic of the Philippines  
**Department of Education**  
REGION V – BICOL  
SCHOOLS DIVISION OFFICE OF CATANDUANES  
SAN ROQUE, VIRAC, CATANDUANES



**MEMORANDUM**

TO : Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors/In-Charge of the District  
Unit/Section Heads

FROM : By the Authority of the Schools Division Superintendent:

*Handwritten signature*  
**ATTY. NORLITO P. AGUNDAY JR.**  
Attorney III  
Officer-in-Charge

DATE : April 08, 2022

SUBJECT : **COMPLIANCE WITH THE SUBMISSION OF REPORTS  
INCLUDED IN THE 2021 ANNUAL ACCOMPLISHMENT  
REPORT**

1. This Office hereby reminds all concerned personnel of the submission of reports to be included in the 2021 Annual Accomplishment Report, which was due last March 15 in reference to Division Memorandum No. 83, s. 2022 dated February 14, 2022.
2. Attached is the List of Data/Reports Required for Submission of Concerned Personnel on the 2021 Annual Accomplishment Report. Please submit the data **no later than April 12 (Tuesday) only** to give ample time for the secretariat to collate and organize said data. Printed copies must be submitted to the Planning and Research Section and soft copies must be submitted in a flash drive to the same or at [anjo.tugay@deped.gov.ph](mailto:anjo.tugay@deped.gov.ph).
3. It is expected that all concerned shall render commitment and give utmost support to the mechanics, processes, and timelines set forth by this Office.
4. Immediate dissemination of and strict compliance with this Memorandum is directed.



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**List of Data/Reports Required for Submission of Concerned Personnel on the  
2021 Annual Accomplishment Report**

<p>Kindergarten Education Program (SY 2019-2020 to SY 2021-2022)</p> <ul style="list-style-type: none"> <li>a. 3-Year Comparative Report on Enrolment in Public Kindergarten Schools</li> <li>b. 3-Year Comparative Report on Enrolment in Private Kindergarten Schools</li> <li>c. No. of Public Kindergarten Schools, Teaching and Non-Teaching Personnel</li> <li>d. No. of Private Kindergarten Schools, Teaching and Non-Teaching Personnel</li> </ul>	<p>Gina L. Custodio In Coordination with PRS</p>
<p>Alternative Learning System (ALS) Accomplishment Report of Programs and Projects for CY 2021 (Narrative Report on Targets vs. Accomplishments with tables, graphs, findings, analysis, and best practices) <i>Please see attached template.</i></p>	<p>Amelia B. Cabrera Jane T. Tuplano Ma. Rita S. Tablate</p>
<p>C. Improving Quality and Efficiency of the System</p> <ul style="list-style-type: none"> <li>• NAT/LAPG/SREA – Comparative (3 Years) by grade/year level – SY 2019-2020 to SY 2021-2022</li> <li>• NAT Results by School/District (Grade 3, 6 &amp; Year IV)</li> <li>• 3-Year Grade 3 NAT Results, Ranked by School</li> <li>• 3-Year Grade 3 NAT Results by Subject Area</li> <li>• Comparative Increase/Decrease of NAT of Grade 3</li> <li>• 3-Year Grade 6 NAT Results, Ranked by School</li> <li>• 3-Year Grade 6 NAT Results by Subject Area</li> </ul>	<p>Curriculum Implementation Division Frankie T. Turalde</p>



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<ul style="list-style-type: none"> <li>• Comparative Increase/Decrease of NAT of Grade 6</li> <li>• 3-Year Year IV NAT Results, Ranked by School</li> <li>• 3-Year Year IV NAT Results by Subject Area</li> <li>• Comparative Increase/Decrease of NAT of Year IV</li> </ul> <p>***Only those School Years with conducted NAT</p>	
<p>Programs and Projects CY 2021 – National, Other Locally Funded Projects and Division Initiated Projects (Narrative Report on Targets vs. Accomplishments with tables, graphs, findings, analysis, and best practices) <b>Please see attached template</b></p> <p>List of International, National, Regional, and Division Competition Winners</p>	<p><u>SGOD</u> Aroline T. Borja Kristine G. Santelices Rodger A. Matienzo Anjo G. Tugay/Rey C. Bonayon Sarah S. Chiong Marife B. Brequillo Elizabeth S. Urbano Rosario B. Vegim</p> <p><u>CID</u> Gina L. Custodio Frankie T. Turalde Jezrahel T. Omadto Jesslyn T. Taway Cynthia T. Soneja Nino Gerard C. Ceneta Gina B. Pantino Ma. Gina M. Templonuevo Amelia B. Cabrera Edgar A. Rima</p> <p><u>OSDS</u> Ma. Cielo C. Tubale Cristina T. Barrameda Marichelle B. Llave Eva S. Tolentino Liza R. Bernardo Angelo James O. Aguinalde Jennifer B. Metica</p>
<p>K to 12 Prevailing Problems</p>	<p>Romel G. Petajen Mary Jean S. Romero</p>
<p>Number of Untrained/Trained Teachers Number of Untrained/Trained School Managers</p>	<p>Elizabeth S. Urbano</p>



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Number of Available Learning Materials	Jesslyn T. Taway
Early Childhood Education Number of Schools Offering Early Childhood Ed/Kindergarten  Support for Multi-Grade Schools <ul style="list-style-type: none"> <li>• Availability of materials, teachers, incomplete schools to be completed</li> </ul>	Gina L. Custodio
MTB-MLE (Targets vs. Accomplishments)	Brenda V. Villarey
ECARP/Reading Program	Gina B. Pantino Ma. Gina M. Templonuevo
Special Program in Journalism Early Language on Literacy and Numeracy	Gina B. Pantino
Alternative Delivery Mode (MISOSA, IMPACT, EASE, OHSP, DORP) <ul style="list-style-type: none"> <li>• Number of clientele/ enrollees/ recipients/ learners</li> </ul>	CID
School-Based Management SIP/SRC	Sarah S. Chiong
Results-Based Performance Management System	Aroline T. Borja
3-Year Comparative Classrooms Data in the Division  Number of classrooms constructed/rehabilitated/repared (Science Laboratory, Multi-media, H.E. Industrial Arts Room (School/Division Implemented, DPWH implemented) <ol style="list-style-type: none"> <li>Classrooms needed</li> <li>Furnitures/seats needed</li> <li>WATSAN (number of facilities and the prevailing ration)</li> </ol>	Rodger A. Matienzo
Textbook (number of available textbooks) <ul style="list-style-type: none"> <li>• Textbook ratio by subject</li> <li>• 3-year comparative textbook data in the Division</li> </ul>	Jesslyn T. Taway Jogene Allily San Juan Peachie Roshele T. Chavez



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### PROGRAMS AND PROJECTS IMPLEMENTED FOR SY 2021-2022 (Foreign and Locally Funded/Assisted)

A.	Name of Project	
B.	Beneficiaries	Learners Teachers Divisions EPS Schools
C.	Actual Number of Beneficiaries	
D.	Date/s of Implementation	
E.	Project Coverage	
F.	Program and Project Objectives	
G.	Project Cost	
H.	Project Duration	
I.	Project Components	
J.	Project Description	
K.	Expected Outputs/ Deliverables	
L.	Implementation Issues/ Gaps	
M.	Recommendation/s	
N.	Focal Person/Designation	

Prepared/Submitted by:

\_\_\_\_\_

Noted:

\_\_\_\_\_

Chief



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