




Republic of the Philippines
Department of Education
Region V - Bicol

SCHOOLS DIVISION OFFICE OF CATANDUANES

UNNUMBERED MEMORANDUM

OSDS-SDS-UM-05-12-23

TO : RODGER A. MATIENZO
REY C. BONAYON
DAVE B. TANTIADO

FROM : 
SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent

SUBJECT : **BEIS SCHOOL PROFILE AND NSBI UPLOADING AND VALIDATION FOR SY 2022-2023**

DATE : May 12, 2023

In reference to DepEd Order No. 27, s. 2019 (Guidelines on the Yearly Collection of Data/Information Requirements and Validation Processes); Memorandum from Usec Efimaco V. Densing III dated December 05, 2022 (Basic Education Information System (BEIS) Data Collection for SY 2022-2023); and Memorandum OUA-OUT-031523-004 from Usec Kistian R. Ablan dated March 15, 2023 (Guidelines in the Conduct of the National School Building Inventory (NSBI) for SY 2022-2023), with the following timeline, to wit:

Basic Education Information System:

Activity	Timeline
Data Encoding	January 16, 2023 to April 16, 2023
Data Validation	February 1, 2023 to April 30, 2023
Closing of the System	April 30, 2023 (reopened May 31, 2023)
Generation of Reports	May 02, 2023 onwards

National School Building Inventory:

Start of Orientation on NSBI for SY 2022-2023 for School Personnel	March 13, 2023
Encoding of NSBI Data	March 20, 2023 – May 31, 2023
Validation of NSBI Data	April 10, 2023 – May 31, 2023
Closing of the System	June 1, 2023

This Office expects 100% uploaded and validated school BEIS and NSBI data from the field.

You are also ordered to render overtime with monetary pay from May 13 to July 31, 2023, commensurate to the work hours rendered and eligible for such pay.

For compliance

