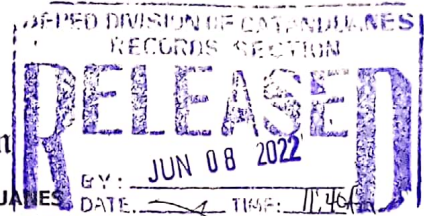




Republic of the Philippines
Department of Education
 Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES



MEMORANDUM
 OSDS-UM-06-8-22/MBL

TO : Chief Education Supervisors
 Section/Unit Heads
 Education Program Supervisors
 Public Schools District Supervisors
 Elementary and Secondary School Heads/OIC's
 Human Resource Merit Promotion & Selection Board

FROM : **MA. LUISA T. DELA ROSA**
 Asst. Schools Division Superintendent
 OIC, Office of the Schools Division Superintendent

SUBJECT: **ANNOUNCEMENT OF VACANCIES**

DATE : June 8, 2022

This is to announce the vacancies in the Schools Division Office of Catanduanes for the following positions. All qualified applicants are advised to submit their pertinent documents in accordance with the criteria as provided in DepED Order No. 66, s. 2007:

Position Title	Salary Grade	Monthly Salary	Place of Assignment
Teacher II (SHS-Academic Track)	12	Php27,608.00	SDO-Catanduanes (SHS)
Teacher II (SHS-TVL Track)	12	Php27,608.00	SDO-Catanduanes (SHS)

Criteria	Teaching & Related Teaching Position
	Performance Rating for the last 3 rating periods
Experience	5
Outstanding Accomplishments	20
Education	25
Training	5
Potential	5
Psychosocial Attributes & Personality Traits	5

The Qualification Standards are as follows: (References: DepEd Order No. 27, s. 2016 and DepEd Order No. 51, s. 2017)

Position	Education	Experience	Training	Eligibility
Teacher II (Academic)	Bachelor's degree with a major in the relevant strand/subject;	None required	None required	Applicants for a permanent appointment: RA 1080 (Teacher); if not RA 1080 eligible,



San Roque, Virac, Catanduanes
 052 – 8114063
catanduanes@deped.gov.ph
www.depedrocatanduanes.com
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	or any Bachelor's degree plus at least 6 units towards a Master's degree in relevant strand/subject			they must pass the LET within five (5) years after the date of first hiring -Applicants for a contractual position: None required -Practitioners (part-time only): None required
Teacher II (TVL)	Bachelor's degree; or completion of technical-vocational course/s in the area of specialization	6 months or relevant teaching or 6 months of industry	At least NC II + TMC I *Appropriate to the specialization	Applicants for a permanent appointment: RA 1080 (Teacher); if not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring -Applicants for a contractual position: None required -Practitioners (part-time only): None required

This Office upholds Equal Employment Opportunity Principle: "that there shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principle of merit, fitness for the job and equal opportunity."

Interested qualified applicants shall submit document in one (1) folder (*with tabbing, following the arrangement of the requirements as listed below*) and should be stamped "received" at the Records Section and submit to Personnel Section **on or before 5:00 pm of June 15, 2022**. Online submission will be accepted through <https://bit.ly/SDOCTDOLA> on or before 5PM of June 15, 2022.

1. Letter of Intent
2. Omnibus Certification of Authenticity & Veracity of Documents duly notarized, you may download the form at bit.ly/OmnibusCOAV
3. Personal Data Sheet (CS Form 212, Revised 2017) together with the Work Experience Sheet, you may download the form at bit.ly/F212_PDS & bit.ly/WES_PDS
4. Transcript of Records/Special Order
5. Updated Service Record
6. Copy of previous appointment and/or Certificate of Employment (for private employees)
7. Certificate of In-Service Trainings/Seminars*
8. Certificate of Eligibility, Board Rating and PRC License



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9. Copy of Designation in a form of an Office Memo/Order (for government employees);
10. Performance Rating for the last three (3) rating periods (1 rating period is equivalent to 1 year)
11. Outstanding Accomplishments*
 - a. Outstanding Employee Award
 - b. Innovation
 - i. with permit to make innovation from appropriate office
 - ii. copy or write-up of the innovation/s
 - iii. report on outcome of innovation (if available)
 - c. Research & Development Projects
 - i. with permit to conduct research from appropriate office
 - ii. Copy of Research
 - iii. Report on outcome of research (if available)
 - d. Publication/Authorship
 - i. copy of the publication itself
 - ii. certification from the publisher
 - e. Consultant/Resource Speaker in Trainings/Seminars/Workshop/Symposium
 - i. Letter of invitation/memorandum/program of activities
 - ii. Certificate of recognition/commendation
12. Specialized Trainings (e.g. Scholarship Programs, Short Courses, Study Grants, if any)
13. Chair/Co-Chair in a technical/planning committee, if any*
14. Other documents relevant to the position applied for

**In-service/Specialized trainings/seminars, outstanding accomplishments, and chairman/co-chairmanship in a technical planning committee gained effective last appointment.*

Teachers with previous application may submit additional documents on or before the deadline.

Applicants should bring their original documents on the day of evaluation.

Schedule of assessment/evaluation will be announced in a separate memorandum.

Please be advised accordingly.



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