



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

MEMORANDUM TO:

OSDS-PER-UM-11-28-2022/mb1

TO : ANNIE GEISHA B. MATIENZO, AO II, Virac North District
DEBBIE B. GO, AO II, San Andres West District
CHANDA S. SOLIVERES, AO II, San Andres East District
VILMA S. BENAVIDEZ, AO II, San Andres West District
RIZZA MAE B. ALCANTARA, AO II, Bato East District
NAOMI C. SANTELICES, AO II, Bato West District
(Thru the School Heads/PSDS)

In connection to the Unnumbered Memorandum OUF-2022-0042 from USEC Annalyn M. Sevilla dated January 24, 2022 re: Updated Datasets on Reported GSIS Premium Deficiencies for Reconciliation, you are hereby advised to report at the SDO-HRMO effective December 1, 2022 to assist in the preparation of reports.

You are authorized to report on Saturdays and Holidays. Service rendered shall be given Compensatory Overtime Credit (COC) for the accrued number of hours rendered as provided in CSC & DBM Joint Circular No. 2, s. 2004

For information, guidance and strict compliance.

SUSAN S. COLLANO
Schools Division Superintendent



San Roque, Virac, Catanduanes
(052) 811-40-63
catanduanes@deped.gov.ph
www.depedrovcatanduanes.com
DepEd Tayo-Region V - Catanduanes