



Republic of the Philippines
Department of Education
REGION V – BICOL

SCHOOLS DIVISION OFFICE OF CATANDUANES

UNNUMBERED MEMORANDUM:

SGOD-UM-11-15-2022/MBB

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Public Schools District Supervisors/In-Charge of the Districts
Public Elementary and Secondary School Heads
All Others Concerned

FROM : By Authority of the Schools Division Superintendent:


MA. LUISA T. DELA ROSA
Assistant Schools Division Superintendent
Officer-In-Charge

SUBJECT : ADVISORY TO DIVISION MEMORANDUM NO. 515, s. 2022 RE:
DIVISION SEARCH FOR 2022 BRIGADA ESKWELA BEST
IMPLEMENTING SCHOOLS AND SPECIAL AWARDS

DATE : November 15, 2022

1. Please be informed of the following changes in the timeline of activities for the Division Search for 2022 Brigada Eskwela Best Implementing Schools and Special Awards:

Activity	Indicative Schedule
Submission of the list of entries by municipality and the document (hardcopy) to the SDO-SocMobNet	December 2, 2022
Division Evaluation and Selection (Document evaluation)	December 5-6, 2022
Division Onsite Validation (if needed)	December 9, 2022
Submission of Division Entries to RO	December 15, 2022

2. Attached is the Evaluation Tool to used for reference.
3. For immediate dissemination and compliance.





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EVALUATION TOOL

**2022 SEARCH FOR BRIGADA ESKWELA BEST IMPLEMENTING SCHOOLS
AND SPECIAL AWARDS**

I. SCHOOL PROFILE

District	
School	
School ID	
School Address	
School Head	
Position	
School BE Coordinator	
Position	
Number of Teachers	
Number of Non-Teaching Personnel	
Number of Enrollees	SY 2021-2022 _____ SY 2022-2023 _____
% of enrollment increased over the previous school year	
Total Amount of Generated resources (in peso)	
Major Brigada Eskwela sa Paghahanda Project	
Major Brigada Eskwela Plus Project	
Major Brigada Pagbasa Project	

II. LEVEL

Elementary

Secondary

III. CATEGORY

Small

Medium

Large

Mcga



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A. BRIGADA ESKWELA SCHOOL PREPARATION EFFORT – 25%

(Tick availability of each item with Yes or No.)

	Indicators	YES	NO	Points <i>(1 point each item)</i>
1. Cleanliness – 5%	• Clean standard size classroom with proper waste disposal.			
	• Corridors and pathways are unobstructed and that all sharp, protruding objects are removed.			
	• With safe storage for all hazardous substances used for cleaning within schools and must not be accessible to the users of the building, <i>(ex, not stored in teaching areas, staffrooms or toilets).</i>			
	• Clean and safe playground with proper waste disposal.			
	• With proper school name signage, clean surroundings and flowery garden.			
	• With Material Recovery Facility (MRF).			
Grand Total				
Computation shall be based on the acquired points divided by the highest possible score of 16 points multiplied by 100 then by .05 <i>(Ex.: 5/6 = 0.83 x 83 = 100 x 0.05 = 4.15)</i>		Score		
	Indicators <i>(Based on DM No. 62, s. 2022)</i>	YES	NO	Points <i>(1 point each item)</i>
2. WASH (Water and Sanitation in Schools) – 5%	• Compliance with access to safe drinking water			
	• Provision of sanitary pads. Schools are prepared to support girls during menstruation by providing sanitary pads;			
	• Provision/ access to gender-segregated and functional toilets			
	• Availability of handwashing facility with water and soap and enforcement of daily hygiene practices			
	• Provision of water supply, through connection with barangay water networks, construction of water pumping system, and/or installation of rainwater catchments			
	• Construction of additional toilets, particularly gender-segregated toilets for boys and girls			
	• Repair and improvement of existing toilets, including desludging, to ensure functionality, privacy, comfort and security for children, especially girls			
	• Construction/Improvement of individual and group handwashing facilities			



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	<ul style="list-style-type: none"> • Improving accessibility to water, toilets and handwashing facilities through provision of concrete footpaths, disability ramps and roofing • Provision of rest space for menstruating girls that are private, secure and comfortable; • Improvement of drainages, cleaning of roof gutters, and elimination of stagnant water • Provision of hygiene supplies — soap, toothpaste, toothbrush, sanitary pads, etc. —and cleaning materials • Improvement of solid waste management, including the provision of garbage bins for waste segregation, compost pits and material recovery facilities and/or securing local garbage collection services; • Putting up hygiene messages in strategic places (toilets and eating places) to motivate proper use of toilets and handwashing at critical times, especially after using the toilet and before eating • Orientation of parents and other stakeholders on WinS and engaging their support for developing proper WASH practices at home and the community; • Orientation and Certification of Canteen Operators, Vendors and Food Handler 			
Grand Total				
Computation shall be based on the acquired points divided by the highest possible score of 16 points multiplied by 100 then by .05 <i>(Ex.: 14/16 = 0.875 x 100 = 87.5 x 0.05 = 4.375 or 4.38)</i>			Score	
3. Compliance to Health Protocols - 5%	Indicators <i>(Based on DO No. 34, s. 2022)</i>	YES	NO	Points <i>(1 point each item)</i>
	• Face masks shall be mandatory in the re-opening of classes. A face shield may be used in lieu of a face mask for activities requiring the entire face of an individual to be visible.			
	• Physical distancing shall be observed whenever possible.			
	• Classroom doors and windows shall be opened for ventilation.			
	• Students, teaching, and non-teaching personnel are strictly prohibited from eating together while facing one another. If there is a lack of space in the classroom or school premises to allow distancing during meals, eating shall be done in a manner where all individuals face in one direction and do not talk while their masks are off.			



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	<ul style="list-style-type: none"> • Schools shall coordinate with the DOH for counseling on the benefits of COVID-19 vaccination of the family of an unvaccinated learner and implement mobile vaccinations for those who sign a written consent to be vaccinated. 			
	<ul style="list-style-type: none"> • Schools shall seek the support of and partner with mental health associations or psychiatry societies in their respective areas to assist in ensuring the mental wellness of students, teachers, and non-teaching personnel during the transition period. 			
	<ul style="list-style-type: none"> • Learners who exhibit symptoms of COVID-19 shall be immediately excused from in-person classes and shall shift to distance learning. This shall only be required of those who feel well enough to answer modules or participate in online classes but are in the home or facility isolation. This provision excludes learners who are admitted to hospitals. 			
	<ul style="list-style-type: none"> • Schools shall have an infection control plan and containment strategy that is ready to be implemented in the event of the spread of COVID-19 or other infectious diseases within their premises. 			
Grand Total				
Computation shall be based on the acquired points divided by the highest possible score of 16 points multiplied by 100 then by .05 <i>(Ex: 8/8 = 1 x 100 = 100 x 0.05 = 5)</i>			Score	
4. School Safety Disaster Preparedness - 5%	Indicators <i>(Based on DM No. 62, s. 2022)</i>	YES	NO	Points <i>(1 point each item)</i>
A. SAFE LEARNING FACILITIES	<ul style="list-style-type: none"> • Facilitate the assessment of school building structure and electrical wiring and make necessary repairs and/or upgrades to prevent unnecessary incidents. 			
	<ul style="list-style-type: none"> • Install appropriate and available fire suppression, including fire extinguishers, water source and relevant indigenous materials. 			
	<ul style="list-style-type: none"> • Ensure that corridors and pathways are unobstructed and that all sharp, protruding objects which may cause harm to learners are removed. 			
	<ul style="list-style-type: none"> • Clean and clear drainage to prevent clogging. Cover drainage canals and provide necessary warnings. 			
	<ul style="list-style-type: none"> • Cordon off and post safety signage for on going construction, unfinished, damaged and condemned buildings. 			



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	<ul style="list-style-type: none"> Secure cabinets and drawers and ensure that heavy objects are below head level. 			
	<ul style="list-style-type: none"> Post safety measures to be observed in laboratories, workshops, and other facilities requiring the same. 			
	<ul style="list-style-type: none"> Prepare an evacuation/exit plan and post directional signage on every floor of the building. 			
	<ul style="list-style-type: none"> Identify evacuation areas and classrooms that may be used as temporary shelters during disasters and emergencies. 			
	<ul style="list-style-type: none"> Prune trees to avoid entanglement from electrical wirings and avoid potential harm to life and property. 			
B. SCHOOL DISASTER MANAGEMENT	<ul style="list-style-type: none"> Post a directory of emergency contact numbers of relevant government agencies and officers in various high traffic areas of the school. 			
	<ul style="list-style-type: none"> Establish and maintain early warning mechanisms in the school. 			
	<ul style="list-style-type: none"> Equip school with first aid kits, flashlights, megaphones, and other supplies necessary in cases of emergency. Ensure that these items are highly accessible and can be easily located. 			
	<ul style="list-style-type: none"> Identify alternative sources and/or maintain supply of drinking water within the school. 			
	<ul style="list-style-type: none"> Ensure that learners, teachers, and personnel have identification cards with relevant information. 			
	<ul style="list-style-type: none"> Create database of learners with the contact details of their immediate family members/relatives/guardians. 			
	<ul style="list-style-type: none"> Secure and safely store vital school records. 			
	<ul style="list-style-type: none"> Coordinate with barangay officials on pedestrian safety of learners. 			
	<ul style="list-style-type: none"> Document accidents experienced by learners and personnel within the school to improve prevention and mitigation measures. 			
C. RISK REDUCTION AND RESILIENCE EDUCATION	<ul style="list-style-type: none"> Identify a storage area for safekeeping of vital schools' records, textbooks, teaching manuals, computers, and other school equipment. 			
Grand Total				
Computation shall be based on the acquired points divided by the highest possible score of 21 points multiplied by 100 then by .05 (Ex.: $18/21 = 0.86 \times 100 = 86 \times 0.05 = 4.3$)				Score



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	Indicators	YES	NO	Points <i>(1 point each item)</i>
	<i>(Educational facilities Manual 2010 (revised Edition of the 2007 Handbook on Education Facilities), RA No. 8491)</i>			
5. Conducive Learning Center - 5%	<ul style="list-style-type: none"> • A signboard is posted showing at entrance of the room with Gradc/Year Level and Section and a framed copy of class program displayed on the door to the classroom at adult-eye-level. 			
	<ul style="list-style-type: none"> • On the wall (that is, the wall facing the class), the classroom chalkboard is located <ul style="list-style-type: none"> a. properly framed b. with chalk ledge c. with curtains d. installed at a height which is in accordance with the maximum comfortable reach of the children to the top of the board 			
	<ul style="list-style-type: none"> • Above the chalkboard, a framed portrait of the President of the Philippines shall be displayed prominently at the center 			
	<ul style="list-style-type: none"> • The bulletin boards and tack boards, as well as charts, are placed on the walls at the sides or at the back of the room 			
	<ul style="list-style-type: none"> • The attendance chart and the DepEd forms rack at the center of the room 			
	<ul style="list-style-type: none"> • The teachers table and chair is located at the rear of the room. 			
	<ul style="list-style-type: none"> • One corner of the room is set up as a reading corner. 			
	<ul style="list-style-type: none"> • Another corner of the room is set up as a health corner 			
	<ul style="list-style-type: none"> • Above the chalkboard, a framed copy of the National anthem and Pledge of Allegiance to the Philippine Flag shall be displayed at the upper left corner. 			
	<ul style="list-style-type: none"> • A classroom-based data on BEIS to be placed on the walls at the sides or at the back of the room with complete modules. 			
	<ul style="list-style-type: none"> • Properly lighted-up and well-ventilated. 			
Grand Total				
Computation shall be based on the acquired points divided by the highest possible score of 10 points multiplied by 100 then by .05 (Ex.: 11/11 = 1 x 100 = 100 x 0.05 = 5)			Score	

- MOV:**
- Letter to stakeholders with stamped received
 - School Memo / Notice of Meeting
 - Minutes of Meeting / Attendance Sheet
 - Approved Activity/Project Proposal
 - Fire Safety Inspection Certificate (FSIC) issued by the BFP (CY 2022)
 - Program of works signed by the Division Engineer
 - WinS STAR award/certification
 - Pictures
 - Other documents that may support the project/s

Validated by: _____

Position/Designation: _____

Date: _____

Conformed: _____
School Head

Date: _____



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B. BRIGADA ESKWELA PARTNERSHIPS ENGAGEMENT ACTIVITIES - 25%

NO. OF APPROVED PROJECT/ ACTIVITIES IMPLEMENTED WITH EDUCATION PARTNERS INVOLVEMENT OR ENGAGEMENT	POINTS			TOTAL SCORE
	LEARNERS <i>(Maximum of 15 points)</i>	TEACHING PERSONNEL <i>(Maximum of 5 points)</i>	NON-TEACHING PERSONNEL <i>(Maximum of 5 points)</i>	

MOVs

- Approved project/activity proposal for activities/projects to be conducted from August 1 to September 30, 2022 only
- List of beneficiaries (actual over target)
- Letter to stakeholders with stamped received
- Approval letter from stakeholders
- Notice of Meeting
- Minutes of Meeting
- Attendance Sheet
- Accomplishment/Narrative Report
- Pictures
- Other documents that may support the project/s

Scoring Guide:

- **2 points** for each one-time event (ex. distribution of school supplies, hygiene kits, vitamins, etc.) not exceeding the required points for the type of beneficiaries)
- **5 points** for each for major activity (ex. Classroom repair, construction of WASH facility, multipurpose activity center, learning resource center, and other continuous projects like feeding program)

Validated by: _____

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Conformed: _____
School Head

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D. BRIGADA ESKWELA GENERATED RESOURCES - 15%

(This pertains to the generated resources to the 2022 Brigada Eskwela implementation and shall be based on the prevailing market value of the items donated. This shall reflect the equivalent value of the volunteer man-hours generated from the partnership activities from August 1 to September 30, 2022.)

NOTE: Php 43.62 rate per volunteer man-hour shall be used in computing the voluntary works and services based from DOLE Wage Order No. RBV-20 titled "Providing for a Minimum Wage Increase for the Private Sector Workers in Region V".

BRIGADA ESKWELA GENERATED RESOURCES (Maximum of 15 points)				TOTAL SCORE
No. of Approved Projects or Activities Conducted	Total Amount	Total Enrolment (K to 6)	% of Enrolment benefitted	

Scoring Guide: For Small School - Elementary

- **15 points** - 5 or more activities conducted with 90-100% learners benefitted with the amount of 200k and above
- **12 points** - 4 activities conducted with 80-89% learner-beneficiaries with the amount of 100-199k
- **9 points** - 3 activities conducted with 70-79% learner-beneficiaries with the amount of 90-99k
- **6 points** - 2 activities conducted with 60-69% learner-beneficiaries with the amount of 80-89k
- **3 points** - 1 activity conducted with 50-59% learner-beneficiaries with the amount of 79k and below

Scoring Guide: For Medium School - Elementary

- **15 points** - 5 or more activities conducted with 90-100% learners benefitted with the amount of 300k and above
- **12 points** - 4 activities conducted with 80-89% learner-beneficiaries with the amount of 200-299k
- **9 points** - 3 activities conducted with 70-79% learner-beneficiaries with the amount of 100-199k
- **6 points** - 2 activities conducted with 60-69% learner-beneficiaries with the amount of 90-99k
- **3 points** - 1 activity conducted with 50-59% learner-beneficiaries with the amount of 89k and below

Scoring Guide: For Large School - Elementary

- **15 points** - 5 or more activities conducted with 90-100% learners benefitted with the amount of 500k and above
- **12 points** - 4 activities conducted with 80-89% learner-beneficiaries with the amount of 400-499k
- **9 points** - 3 activities conducted with 70-79% learner-beneficiaries with the amount of 300-399k
- **6 points** - 2 activities conducted with 60-69% learner-beneficiaries with the amount of 200-299k
- **3 points** - 1 activity conducted with 50-59% learner-beneficiaries with the amount of 199k and below

Scoring Guide: For Mega School - Elementary

- **15 points** - 5 or more activities conducted with 90-100% learners benefitted with the amount of 1M and above
- **12 points** - 4 activities conducted with 80-89% learner-beneficiaries with the amount of 900-999k
- **9 points** - 3 activities conducted with 70-79% learner-beneficiaries with the amount of 800-899k
- **6 points** - 2 activities conducted with 60-69% learner-beneficiaries with the amount of 700-799k
- **3 points** - 1 activity conducted with 50-59% learner-beneficiaries with the amount of 699k and below

Scoring Guide: For Small School - Secondary

- **15 points** - 5 or more activities conducted with 90-100% learners benefitted with the amount of 300k and above
- **12 points** - 4 activities conducted with 80-89% learner-beneficiaries with the amount of 200-299k
- **9 points** - 3 activities conducted with 70-79% learner-beneficiaries with the amount of 100-199k
- **6 points** - 2 activities conducted with 60-69% learner-beneficiaries with the amount of 90-99k
- **3 points** - 1 activity conducted with 50-59% learner-beneficiaries with the amount of 89k and below

Scoring Guide: For Medium School - Secondary

- **15 points** - 5 or more activities conducted with 90-100% learners benefitted with the amount of 500k and above
- **12 points** - 4 activities conducted with 80-89% learner-beneficiaries with the amount of 400-499k
- **9 points** - 3 activities conducted with 70-79% learner-beneficiaries with the amount of 300-399k
- **6 points** - 2 activities conducted with 60-69% learner-beneficiaries with the amount of 200-299k
- **3 points** - 1 activity conducted with 50-59% learner-beneficiaries with the amount of 199k and below



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Scoring Guide: For Large School - Secondary

- **15 points** - 5 or more activities conducted with 90-100% learners benefitted with the amount of 1M and above
- **12 points** - 4 activities conducted with 80-89% learner-beneficiaries with the amount of 900-999k
- **9 points** - 3 activities conducted with 70-79% learner-beneficiaries with the amount of 800-899k
- **6 points** - 2 activities conducted with 60-69% learner-beneficiaries with the amount of 700-799k
- **3 points** - 1 activity conducted with 50-59% learner-beneficiaries with the amount of 699k and below

Scoring Guide: For Mega School - Secondary

- **15 points** - 5 or more activities conducted with 90-100% learners benefitted with the amount of 1.5M and above
- **12 points** - 4 activities conducted with 80-89% learner-beneficiaries with the amount of 1,400,000-1,499,000k
- **9 points** - 3 activities conducted with 70-79% learner-beneficiaries with the amount of 1,300,000-1,399,000k
- **6 points** - 2 activities conducted with 60-69% learner-beneficiaries with the amount of 1,200,000-1,299,000k
- **3 points** - 1 activity conducted with 50-59% learner-beneficiaries with the amount of 1,100,000k and below

MOV's

- Approved project/activity proposal for activities/projects to be conducted from August 1 to September 30, 2022 only
- List of beneficiaries (actual over target)
- Daily attendance sheet
- Letter to stakeholders with stamped received
- Notice of Meeting
- Minutes of Meeting
- Attendance Sheet
- Program of Works signed by the Division Engineer
- Notarized Memorandum of Agreement
- Deed of Donation/Deed of Acceptance
- Acknowledgement Receipts
- Accomplishment/Narrative Report
- BE Form 5 - Records of Donations from Aug 1 to Sept 30, 2022
- BE Form 4 - Daily Attendance of Volunteers which includes name, no. of hours rendered, signature and contact number.
- Pictures
- Other documents that may support the project/s

Validated by: _____

Position/Designation: _____

Date: _____

Conformed: _____
School Head

Date: _____



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**E. BAYANIHAN EFFORT TO SUPPORT THE BRIGADA ESKWELA
IMPLEMENTATION – 10%**

INDICATORS <i>(Based on DM No. 62, s. 2022)</i>	Yes	No	POINTS <i>(1 point each item)</i>
• Coordination with the local government units (LGUs) or other non-government organizations (NGOs) and volunteers for intensive clean up and sanitation drive such as routine cleaning and disinfecting of school buildings, classrooms, and other school facilities.			
• Engagement with education partners during BE for resources generation of the needed items/materials in school.			
• Psychological first aid or other psychological interventions and debriefing are conducted in partnership with stakeholders during the implementation of BE.			
• Conduct of orientation activities with teachers, partners, Parents-Teachers Associations (PTAs) and learners with special focus on transitioning to the full implementation of DepEd's face-to-face classes. <i>(computer-mediated communication strategy is highly encouraged)</i>			
• Coordination with the concerned DepEd units and other stakeholders on the possible implementation of Gulayan sa Paaralan/Tahanan or Urban Vegetable Gardening at School/Home as part of BE and School-Family-Community partnerships to promote sustainable food supply at home and school.			
• Collaboration with various stakeholders to support the full implementation of face-to-face classes.			
• Realignment and sustainability in the conduct of Brigada Pagbasa.			
• Conduct of Partnership Appreciation and other school-based initiatives to recognize the efforts of various stakeholders.			
• Establishment of Home Learning Spaces supported by stakeholders we will provide the learners basic materials to make their homes more comfortable for them to study.			
• Establishment of communication media for information dissemination to strengthen school-community partnership.			
	Grand Total		
Computation shall be based on the acquired points divided by the highest possible score of 16 points multiplied by 100 then by .05 <i>(Ex.: 10/10 = 1 x 100 = 100 x 0.15 = 15)</i>	Score		

MOVs

- Approved project/activity proposal for activities/projects to be conducted from August 1 to September 30, 2022 only
- List of beneficiaries (actual over target)
- Letter to stakeholders with stamped received
- Approval letter from stakeholders
- Barangay Resolutions/Ordinances
- SPTA Resolutions
- Alumni Resolutions
- Notarized MOA with private sectors and other partners
- Notice of Meeting
- Minutes of Meeting
- Attendance Sheet
- Accomplishment/Narrative Report
- School Brigada Pagbasa Action Plan
- Pictures
- Other documents that may support the project/s

Validated by: _____

Position/Designation: _____

Date: _____

Conformed: _____
School Head

Date: _____



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A. BRIGADA PAGBASA ADVOCACY AWARD (1 ELEM & 1 SEC) – 100%

1. BRIGADA PAGBASA COLLABORATION WITH PARTNERS AND STAKEHOLDERS – 40%

	INDICATORS	SCORE
a. Resolutions/Ordinances and/or MOA in support to Brigada Pagbasa with fund allocation and specific activities supported – 20%	<ul style="list-style-type: none"> • Presence of resolutions/ordinances and notarized MOA in support to Brigada Pagbasa with fund allocation and specific activities conducted. – 20 pts • Presence of barangay resolutions/ordinances only in support to Brigada Pagbasa with fund allocation and specific activities conducted. – 10 pts • Presence of notarized MOA only from stakeholders in support to sustainability of the Brigada Pagbasa Program. – 10 pts 	
b. Number of Brigada Pagbasa activities being carried out by the partners – 10%	<ul style="list-style-type: none"> • 3 or more Brigada Pagbasa activities being carried out by the partners - 10 pts • 2 Brigada Pagbasa activities being carried out by the partners - 7 pts • 1 Brigada Pagbasa activities being carried out by the partners - 4 pts • With proposed or on-going activity being carried out by the partner – 1 pt 	
c. Coordination and updating meetings held with the partners	<ul style="list-style-type: none"> • 4 coordination and updating meetings held with the partners - 10 pts • 3 coordination and updating meetings held with the partners - 7 pts • 2 coordination and updating meetings held with the partners - 4 pts • 1 coordination and updating meeting held with the partners – 1 pt 	
TOTAL SCORE		

MOV's

- List of BP beneficiaries
- Assessment result
- Letter to stakeholders with stamped received
- Approval letter from stakeholders
- Barangay Resolutions/Ordinances
- SPTA Resolutions
- Alumni Resolutions
- Notarized MOA with private sectors and other partners
- Notice of Meeting
- Minutes of Meeting
- Attendance Sheet
- Accomplishment/Narrative Report
- School Brigada Pagbasa Action Plan
- Pictures
- Other documents that may support the project/s

Validated by: _____

Position/Designation: _____

Date: _____

Conformed: _____
School Head

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2. BRIGADA PAGBASA VOLUNTEERISM - 40%

	INDICATORS	SCORE
<p>a. Number of Reading Tutors as compared with the Division's total to determine the percentage of contribution - 20%</p> <p><i>(The SDO target is at least 1 registered BP volunteer tutor per tutee.)</i></p>	<ul style="list-style-type: none"> • 1:1 ratio of registered BP volunteer to the enrolled BP learners - 20 pts • 1:2 ratio of registered BP volunteer to the enrolled BP learners - 16 pts • 1:3 ratio of registered BP volunteer to the enrolled BP learners - 12 pts • 1:4 ratio of registered BP volunteer to the enrolled BP learners - 8 pts • 1:5 ratio of registered BP volunteer to the enrolled BP learners - 4 pts 	
<p>b. Number of learners enrolled in Brigada Pagbasa as compared to the Division's total to determine the percentage of contribution - 20%</p> <p><i>(The Division's total shall be based from the reading skills assessment results.)</i></p>	<ul style="list-style-type: none"> • 100% of the assessed learners that need reading interventions are enrolled in the BP program - 20 pts • 80-99% of the assessed learners that need reading interventions are enrolled in the BP program - 16 pts • 70-79% of the assessed learners that need reading interventions are enrolled in the BP program - 12 pts • 60-69% of the assessed learners that need reading interventions are enrolled in the BP program - 8 pts • 50-59% of the assessed learners that need reading interventions are enrolled in the BP program - 4 pts 	
TOTAL SCORE		

<p>MOV's</p> <ul style="list-style-type: none"> • List of BP beneficiaries • Database of BP volunteer tutors, readers, support, book donors and LGU • Assessment result • Consolidated records/logbook of volunteers of the entire BP activities • Accomplishment/Narrative Report • School Brigada Pagbasa Action Plan • Pictures • Other documents that may support the project/s 	<p>Validated by: _____</p> <p>Position/Designation: _____</p> <p>Date: _____</p> <p>Conformed: _____</p> <p style="text-align: center; margin-left: 100px;">School Head</p> <p>Date: _____</p>
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B. FUNCTIONAL HOME LEARNING SPACES AWARD (1 ELEM & 1 SEC) – 100%

INDICATORS		SCORE
1. Involvement of School in the Development of Home Learning Spaces– 25%	<ul style="list-style-type: none"> • The school has established 10% and above HLS of the total Number of Learners – 25 pts • The school has established 8-9% HLS of the total Number of Learners – 20 pts • The school has established 6-7% HLS of the total Number of Learners – 15 pts • The school has established 4-5% HLS of the total Number of Learners – 10 pts • The school has established 1-3% HLS of the total Number of Learners – 20% 	
2. Partners Involvement in the Development of Home Learning Spaces– 25%	<ul style="list-style-type: none"> • 10 or more partners are involved in the development of HLS – 25 pts • 8-9 partners are involved in the development of HLS – 20 pts • 6-7 partners are involved in the development of HLS – 15 pts • 4-5 partners are involved in the development of HLS – 10 pts • 1-3 partners are involved in the development of HLS – 5 pts 	
c. No. of Beneficiaries of the Program – 25%	<ul style="list-style-type: none"> • 10% and above of the total Number of Learners – 25 pts • 8-9% of the total Number of Learners – 20 pts • 6-7% of the total Number of Learners – 15 pts • 4-5% of the total Number of Learners – 10 pts • 1-3% of the total Number of Learners – 5% 	
d. Resources generated from the Program /Activities – 25%	<ul style="list-style-type: none"> • 10% and above of the total Number of Learners benefitted with the amount of 50k and above – 25 pts • 8-9% of the total Number of Learners benefitted with the amount of 40-49k • 6-7% of the total Number of Learners benefitted with the amount of 30-39k • 4-5% of the total Number of Learners benefitted with the amount of 20-29k • 1-3% of the total Number of Learners benefitted with the amount of 19k and below 	
TOTAL SCORE		

MOVs

- Notice of Meeting
- Minutes of Meeting
- Attendance Sheet
- List of Partners
- Accomplishment/Narrative Report
- School report on the learner's dedicated and comfortable space for learning at home
- Pictures of the HLS
- List of learners with HLS
- Letters to stakeholders with stamped received
- Notarized MOA/MOU
- Report on generated resources
- Deed of Donation/Acceptance
- Acknowledgement receipts
- Other documents that may support the project/s

Validated by: _____

Position/Designation: _____

Date: _____

Conformed: _____
School Head

Date: _____



Republic of the Philippines
Department of Education
 REGION V – BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

3. PROVISION/PRODUCTION OF READING MATERIALS AND RESOURCES – 20%

	INDICATORS	SCORE
a. Brigada Pagbasa reading materials produced and utilized – 10%	<ul style="list-style-type: none"> • Partners and stakeholders caused the production and printing of more than 5 reading materials or resources – 10 pts • Partners and stakeholders caused the production and printing of 3-4 reading materials or resources – 7 pts • Partners and stakeholders caused the production and printing of 1-2 reading materials or resources – 4 pts 	
b. Reading materials acquired, generated, mobilized – 10%	<ul style="list-style-type: none"> • Crafted/printed more than 5 reading materials and resources, quality assured by the SDO-LRMDS – 10 pts • Crafted/printed 3-4 reading materials and resources, quality assured by the SDO-LRMDS – 7 pts • Crafted/printed 1-2 reading materials and resources, quality assured by the SDO-LRMDS – 4 pts 	
TOTAL SCORE		

<p>MOVs</p> <ul style="list-style-type: none"> • Crafted/printed reading resources and materials • Quality assurance checklist from the SDO-LRMDS • Pictures during the production of the reading materials • Letter request to stakeholders with stamped received • Approval letter from stakeholders • Actual copy of the reading materials and resources • LR utilization report • Other documents that may support the project/s 	<p>Validated by: _____</p> <p>Position/Designation: _____</p> <p>Date: _____</p> <p>Conformed: _____ <div style="text-align: center;">School Head</div></p> <p>Date: _____</p>
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