



Republic of the Philippines  
Department of Education  
REGION V - BICOL

SCHOOLS DIVISION OFFICE OF CATANDUANES



**UNNUMBERED MEMORANDUM**

SGOD-PER-UM-9-27-2022/ATB

To : Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
Concerned Teachers  
All Others Concerned

FROM :   
**SUSAN S. COLLANO**  
Schools Division Superintendent

SUBJECT : **ADVISORY TO DIVISION MEMORANDUM NO.400s. 2022  
RE: PREPARATION OF LOGISTIC FOR THE REGIONAL  
INVITATIONAL TOURNAMENT IN FOOTBALL, FUTSAL AND  
SEPAK TAKRAW ON SEPTEMBER 30 TO OCTOBER 2, 200**

DATE : September 27, 2022

1. In connection with the conduct of REGIONAL TOURNAMENT IN FUTSAL, FOOTBALL AND SEPAK TAKRAW to be hosted by our province on October 1-2, 2022, this office advised the Technical Management Committee members and officials to report to the Schools Division Office on September 28-30, to prepare all the logistics needed in the Regional Event and on October 1-2, 2022. Meanwhile, the athletes of our delegation together with their coaches should be at the billeting schools on Friday, September 30, 2022.

2. Likewise, members and officials of the Technical Working Group, teacher coaches, and trainers shall be given two (2) days of service credits/ coc (for October 1 and 2) under the Civil Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular no. 02 s. 2015.



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3. However, teachers involved in the preparation of the regional event are expected to give take-home activities/modular activities to their students/pupils on the days they are not in school. Likewise, school heads should make necessary adjustments/ interventions to facilitate this concern.
  
4. For information and guidance of all concerned.

UM-DIVISION MEMORANDUM NO.400s. 2022  
0001/September 27, 2022



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