




Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V - BICOL

**TANGGAPANG PANSANGAY NG CATANDUANES**

**MEMORANDUM**  
**OSDS-CID-07/11/2024/GLC**

**TO :** Assistant Schools Division Superintendent  
Chiefs, CID & SGOD  
Education Program Supervisor (Kindergarten)  
Public Schools District Superintendent  
In-Charge of the Districts  
Central Schools Principals and Secondary Schools Principals  
All Others Concerned

By Authority of the SDS

**FROM :**   
**EVA S. TOLENTINO**  
Administrative Officer V (Admin)  
Officer-In-Charge

**SUBJECT :** **ADVISORY TO DIVISION MEMORANDUM NO. 328 S, 2024 TITLED "DIVISION ORIENTATION ON DEPED ORDER NO. 5, S. 2024 OR RATIONALIZATION OF TEACHERS' WORKLOAD IN PUBLIC SCHOOLS AND PAYMENT OF TEACHING OVERLOAD"**

**DATE :** **July 11, 2024**

1. In view of the issuance of Division Memorandum No. 328 s, 2024, "Division Orientation on DepED Order No. 5, s. 2024 or Rationalization of Teachers' Workload in Public Schools and Payment of Teaching Overload", this is to inform the concerned participants that the venue for this one-day orientation to be conducted on July 13, 2024, will be at Queen Maricel Inn, San Isidro Village, Virac, Catanduanes.
2. The expected participants to this activity are the Public Schools District Supervisors, In-Charge of the Districts, Central Principals and Secondary Principals. If unable to attend this activity due to MATATAG roll out, you may send your authorized representative.
3. Due to the corrected number of participants, the registration fee is changed from Php 660.00 to Php 800.00 pesos only which is chargeable against school MOOE/ local funds subject to the usual accounting and auditing rules and regulations.
4. For information, guidance and compliance.

Encls: As stated.  
To be indicated in the Perpetual index under the following subjects:  
ADVISORY TO DIVISION MEMORANDUM NO. 328 S, 2024 TITLED "DIVISION ORIENTATION ON DEPED ORDER NO. 5, S. 2024 OR RATIONALIZATION OF TEACHERS' WORKLOAD IN PUBLIC SCHOOLS AND PAYMENT OF TEACHING OVERLOAD" GLC



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