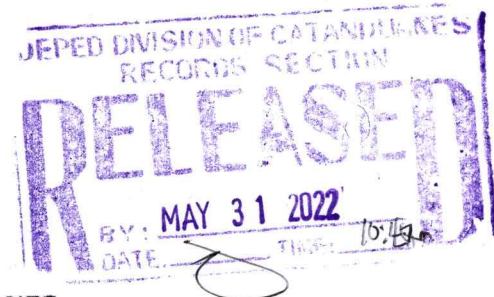





Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES



ADDENDUM TO UNNUMBERED MEMORANDUM (dated May 26, 2022)
**Re: VALIDATION AND CHECKING OF OUTPUTS OF ALL IMPLEMENTING
UNITS (IUs) & FISCAL AUTONOMOUS SCHOOLS (FAS) RELATIVE TO
AUTOMATIC PAYROLL DEDUCTIONS SYSTEM (APDS)**
May 26, 2022

1. The participants are the following for each IUs/FAS. The same participants attended last April 18-19, 2022:
 - a. School Head
 - b. Bookkeeper
 - c. Personnel-In-Charge of Payroll
2. At the end of the activity, the participants are expected to:
 - a. Submit print out of payroll and payslip
 - b. Discuss and incorporate tax adjustment into payroll
3. Each school is advised to bring computers and printers specifically for APDS.
4. The venue for this activity will be at Rakdell Inn, San Pedro, Virac Catanduanes.
5. For information and guidance.

By Authority of the Schools Division Superintendent:


EVA S. TOLENTINO
Administrative Officer V
Officer-In-Charge

