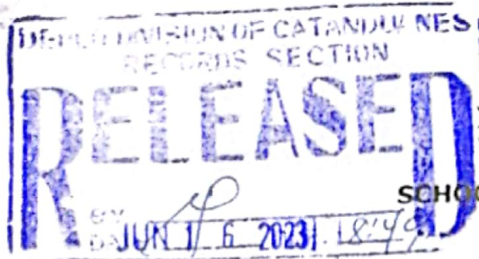




Republic of the Philippines

Department of Education
REGION V

SCHOOLS DIVISION OFFICE OF CATANDUANES



UNNUMBERED MEMORANDUM:
OSDS-PER-UM-06-15-2023/MBL

TO : Assistant Schools Division Superintendent
Chief Education Supervisors
Public School District Supervisors/In-Charge of Districts
Elementary & Secondary School Heads/Officers-in-Charge
All Others Concerned

By the Authority of the Schools Division Superintendent:

FROM : *o/mulit*
ATTY. NORLITO JR. P. AGUNDAY
Attorney III
Officer-in-Charge

SUBJECT : **ADDENDUM TO THE UNNUMBERED MEMORANDUM
DATED 9 JUNE 2023 RE: SUBMISSION OF
APPLICATIONS FOR TEACHER II AND TEACHER III
POSITIONS THROUGH EQUIVALENT RECORD FORMS
(ERFs) (2ND BATCH)**

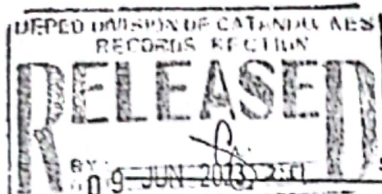
DATE : JUNE 15, 2023

1. This is in connection with the unnumbered memorandum calling for applications for Teacher II and Teacher III positions through ERFs (2nd Batch), please be informed that it is only applicable for **Elementary and Junior High School**.
2. For information and guidance.

MBL/UM-ADDENDUM...
52/JUNE 15, 2023



San Roque, Virac, Catanduanes
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catanduanes@deped.gov.ph
www.depedrovcatanduanes.com
DepEd Tayo - Region V - Catanduanes

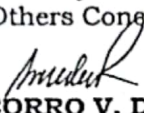


Republic of the Philippines
Department of Education
Region V – Ilocos
SCHOOLS DIVISION OFFICE OF CATANDUANES

UNNUMBERED MEMORANDUM
OSDS-PER-UM-06-09-2023/MBL

URGENT!

TO : Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors/In-Charge of Districts
Elementary & Secondary School Heads/Officers-in-Charge
All Others Concerned

FROM : 
SOCORRO V. DELA ROSA, CESO V
(Schools Division Superintendent)

SUBJECT : **SUBMISSION OF APPLICATIONS FOR TEACHER II AND
TEACHER III POSITIONS THROUGH EQUIVALENT RECORD
FORMS (ERFs) (2nd BATCH)**

DATE : June 09, 2023

1. Per Reginal Memorandum No. 161, s. 2023 re: Submission of 2nd Batch of Requests for the Approval/Implementation of Equivalent Record Forms (ERFs), please be informed that this Office is accepting applications for **Teacher II** and **Teacher III** positions through ERFs **until 12:00 noon of June 23, 2023**.

2. Applicants shall submit the following requirements at the Schools Division Office-Human Resource Management Office (SDO-HRMO) for the pre-evaluation of documents:

A. TEACHER II

- 3 original copies of Duly Accomplished ERF
- 1 original copy of Official Transcript of Records of Master's Degree in Education units earned
- 1 original copy of Sworn Statement (if studied in private school) with documentary stamp
- 1 original copy of Updated Service Record
- 1 original copy of Certification from the Graduate School regarding



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The number of MA units earned. (If a teacher attended more than One school in Graduate Course, secure a certificate from the school Where he/she earned more units)

- 1 original copy of Individual Performance Commitment and Review Form (IPCRF), S.Y. 2021-2022 (at least Very Satisfactory)
- Original Certificates of Participation on trainings/seminars attended (Division, Regional, National and International)
 - 20 Master's Degree in Education units (no seminar/training required); or
 - 18 Master's Degree in Education units + at least 50 seminar/training hours; or
 - 15 Master's Degree in Education units + at least 125 seminar/training hours

B. TEACHER III

- 3 original copies of Duly Accomplished ERF
- 1 original copy of Official Transcript of Records of Master's Degree in Education units earned
- 1 original copy of Sworn Statement (if studied in private school) with documentary stamp
- 1 original copy of Updated Service Record
- 1 original copy of Certification from the Graduate School regarding the number of MA units earned; Certification of Complete Academic Requirements (CAR); or Certification that passed the Comprehensive Examination
- 1 original copy of Individual Performance Commitment and Review Form (IPCRF), S.Y. 2021-2022 (at least Very Satisfactory)
- Original Certificates of Participation on trainings/seminars attended (Division, Regional, National, and International)
 - Master's Degree in Education (no seminar/training attended); or
 - Complete Academic Requirements (CAR) + 150 seminar/training hours

3. Strict dissemination and compliance to this memorandum is hereby enjoined.

MBL/UM-SUBMISSION OF APPLICATIONS FOR TEACHER II AND TEACHER III POSITIONS
049/June 09, 2023



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