



Republic of the Philippines
Department of Education
Region V - Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

January 15, 2024

UNNUMBERED MEMORANDUM
OSDS-ICTU-01-15-2024/JBM

To : Assistant Schools Division Superintendent
SDO Chiefs & SDO Section/Unit Heads & Staff
Education Program Supervisors
Public Schools District Supervisors
Public Elementary/Secondary School Heads
Teaching and Non-Teaching Personnel
All others concerned

FROM: By Authority of the SDS:
MA. LUISA T. DELA ROSA
Assistant Schools Division Superintendent
Officer-In-Charge

DATE : January 15, 2024

SUBJECT : ADDENDUM TO DM No. 016 s. 2024- "IMPLEMENTATION OF STORAGE LIMITS FOR DEPED GOOGLE WORKSPACE FOR EDUCATION ACCOUNTS"

1. In addition to DM No. 016 s. 2024, re: "Implementation of Storage Limits for DepEd Google Workspace for Education Accounts", the CO-ICTS forwarded to us list of personnel/office/school under SDO Catanduanes(Enclosure 1) and requested to delete unnecessary files and adhere to the storage limits(100GB) of Google Workspace. Non-compliance with this policy may result in disciplinary action per OUA-OUT-010524-11-1.
2. For inquiries, kindly email us at ictunit.ctd@deped.gov.ph
3. Immediate dissemination and strict compliance with this memorandum is directed.

Encls: As stated
To be indicated in the Perpetual Index
Under the following subjects:
ICT procedures & application

OSDS/ICT/JBM



San Roque, Virac, Catanduanes
052-8114063
catanduanes@deped.gov.ph
www.depedrovcatanduanes.com / www.catanduanes.deped.gov.ph

Enclosure # 1

hitPath	User	Gmail (GB)	Drive (GB)	Photos (GB)	Total (GB)	Last Login Date	Creation Date
Ion V/Catand	salve.templio@deped.gov.ph	1.33	819.49	35.59	856.41	01 08 2024	09 12 2012
Ion V/Catand	jessieljames.tanael@deped.gov.ph	0.17	805.33	-	805.49	01 07 2024	10 21 2015
Ion V/Catand	johnanthony.romero001@deped.gov.ph	1.75	642.07	-	643.81	01 06 2024	11 23 2015
Ion V/Catand	henry.delarosa004@deped.gov.ph	0.34	324.97	104.08	429.39	12 25 2023	01 16 2016
Ion V/Catand	shianne.bisenio@deped.gov.ph	7.41	401.63	0	409.05	01 07 2024	09 12 2012
Ion V/Catand	shielia.ramos@deped.gov.ph	1.31	2.61	354.29	358.22	01 05 2024	09 12 2012
Ion V/Catand	paulxavier.tejerrero@deped.gov.ph	6.46	333.52	-	339.97	01 05 2024	10 29 2018
Ion V/Catand	charis.dasigan001@deped.gov.ph	0.67	-	310.09	310.76	01 06 2024	08 11 2020
Ion V/Catand	magracia.delarosa@deped.gov.ph	0.85	245.69	56.79	303.33	01 08 2024	12 12 2015
Ion V/Catand	alexanderyvan.fernandez@deped.gov.ph	3.46	22.49	187.43	213.37	01 04 2024	03 08 2018
Ion V/Catand	rki.almojuela@deped.gov.ph	2.88	196.2	12.8	211.89	01 03 2024	02 11 2016
Ion V/Catand	bernardo.bosque@deped.gov.ph	1.9	162.4	44.68	208.98	01 04 2024	09 10 2012
Ion V/Catand	parnela.tablog@deped.gov.ph	0.65	18.26	172.92	191.83	01 09 2024	10 29 2018
Ion V/Catand	cielo.buendia@deped.gov.ph	1.21	0.27	185.64	187.12	01 09 2024	09 15 2017
Ion V/Catand	tessarie.torzar@deped.gov.ph	20.42	0.05	156.34	176.82	12 13 2023	10 05 2016
Ion V/Catand	hazel.sarmiento005@deped.gov.ph	1.88	10.06	160.24	172.18	01 07 2024	04 20 2017
Ion V/Catand	racelkay.arsenio@deped.gov.ph	0.87	0.39	168.75	170.01	01 09 2024	07 28 2017
Ion V/Catand	princessvenus.obo@deped.gov.ph	0.92	0.08	150.02	151.03	01 09 2024	01 07 2019
Ion V/Catand	ella.nasser@deped.gov.ph	2.07	0.02	147.44	149.54	11 12 2023	10 15 2015
Ion V/Catand	elisa.molina@deped.gov.ph	0.35	0.01	144.34	144.7	12 28 2023	08 01 2017
Ion V/Catand	majanhe.ibardalozza@deped.gov.ph	0.72	0.16	143.43	144.31	01 08 2024	08 13 2019
Ion V/Catand	hannajane.vargas@deped.gov.ph	1.06	0.49	138.98	140.53	01 05 2024	10 14 2019
Ion V/Catand	maryann.pacis@deped.gov.ph	0.75	6.63	132.22	139.59	01 03 2024	10 12 2018
Ion V/Catand	annemariome.oslla@deped.gov.ph	4	54.85	71.02	129.88	01 08 2024	09 02 2019
Ion V/Catand	cidofice.ctd@deped.gov.ph	6.23	119.96	-	126.19	01 04 2024	09 20 2019
Ion V/Catand	lorra.teston@deped.gov.ph	0.87	0.03	124.92	125.82	01 07 2024	09 11 2012
Ion V/Catand	lorge.sales@deped.gov.ph	2.62	117.7	-	120.32	01 08 2024	09 11 2012
Ion V/Catand	rinjoshua.balbin@deped.gov.ph	0.78	37.77	78.08	116.62	01 08 2024	01 28 2019
Ion V/Catand	jomamee.masagca@deped.gov.ph	0.57	0.1	115.54	116.21	12 06 2023	11 24 2018
Ion V/Catand	mahazel.teologo@deped.gov.ph	0.52	2.54	108.38	111.44	01 08 2024	09 18 2017
Ion V/Catand	marjorie.rodriiguez@deped.gov.ph	0.57	110.76	-	111.33	12 28 2023	09 12 2012
Ion V/Catand	lito.iducan@deped.gov.ph	0.25	0.01	109.58	109.85	01 09 2024	10 13 2019
Ion V/Catand	marygrace.castilla@deped.gov.ph	0.8	0.06	107.85	108.71	01 07 2024	06 06 2018
Ion V/Catand	ictunit.ctd@deped.gov.ph	14.76	93.53	-	108.3	01 08 2024	09 19 2019
Ion V/Catand	roseann.ragos@deped.gov.ph	1.35	1.59	103.26	106.2	01 03 2024	01 12 2019
Ion V/Catand	frenlyn.valenzuela@deped.gov.ph	1.03	1.99	100.98	104	01 07 2024	12 02 2015
Ion V/Catand	melanie.arquilla@deped.gov.ph	0.81	2.21	100.8	103.82	01 09 2024	04 16 2018
Ion V/Catand	johnmichael.sarte@deped.gov.ph	0.24	101.67	-	101.91	12 26 2023	09 13 2017