



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region V(Bicol)
SCHOOLS DIVISION OFFICE OF CATANDUANES
Virac, Catanduanes

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July 17, 2018

RELEASED

DepEd, Division of Catanduanes

RECORDS SECTION

Date JUL 19 2018

Time: 11:10 AM

Initial/Signature: [Signature]

MEMORANDUM TO:

All Secondary School Heads
(with Fiscal Autonomy)
SDO BAC Members

Attached is the letter from Bicol University for your information and appropriate action.

By the Authority of SDS:


MA. LUISA T. DELA ROSA
Assistant Schools Division Superintendent



June 25, 2018

SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent
DepED Catanduanes Division

Dear Dr. Dela Rosa:

Greetings!

The Bicol University Jesse M. Robredo Institute of Governance and Development (BUJMRIGD) in coordination with the Bicol University Business Affairs Office will be holding a **Training on the 2016 Revised IRR of RA 9184 - Government Procurement Reform Act on August 7-10, 2018** at Legazpi City. The final venue will be announced later.

This training aims to explain in full all the features of the 2016 Revised Implementing Rules and Regulations (IRR) of RA 9184 otherwise known as Government Procurement Reform Act. Specifically, the training aims to provide the participants a clear understanding of the law and to guide them in the proper conformity to procedures of government procurement.

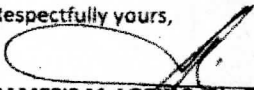
In this regard, may we personally invite your Bids and Awards Committee (BAC) and other personnel (finance, budget, supply and end-users) of your good office to participate in this activity. We respectfully request a modest participation fee of Php 4,800 inclusive of the meals and snacks during the training as well as the training kit. Payment in cheque should be payable to Bicol University, Legazpi City. The training is a **LIVE OUT** activity.

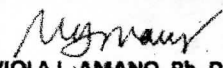
May we request that you fill-out the attached Confirmation Slip and send back not later than **July 23, 2018** thru email to Dr. Ramesis M. Lorino of the Bicol University Jesse M. Robredo Institute of Governance and Development (BUJMRIGD) at omarseann@yahoo.com or contact at CP No. 0908 866 3465 or 0923 1199 771 or to Ms. Julieta V. Mojados of the Bicol University Business Affairs Office (BU BAO) at letbiorn@yahoo.co.uk or contact at CP No. 0936 519 5112

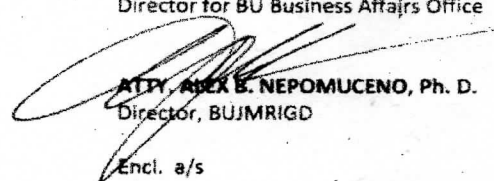
Attached herewith is the tentative program.

Thank you and more power!

Respectfully yours,


RAMESIS M. LORINO, Ph. D.
 Associate Director & Training & Consultancy Coordinator


VIOLA L. AMANO, Ph. D.
 Director for BU Business Affairs Office


ATTY. ALEX B. NEPOMUCENO, Ph. D.
 Director, BUJMRIGD

Encl. a/s

Sender Notice - BAC Secretariat



CONFIRMATION SLIP

(Please send to email add at omarseann@yahoo.com or jerbjorn@yahoo.co.uk)

Dear Sir/Madam:

We are sending our newly designated BAC personnel and other officials as participants to the **Training on the 2016 Revised IRR of RA 9184 - Government Procurement Reform Act on August 7-10, 2018 in Legazpi City.**

Name of Agency: _____

Address: _____

	Name	BAC Designation	Telephone/CP No.
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Confirmed by:

Head of Agency/Representative
Contact No. _____

 Director for BAC Business Development
 Department of Public Administration
 Office of the Secretary
 Department of Public Administration
 Office of the Secretary

8:00 – 8:30 am	Attendance Signing	Ms. Analiza M. Moralejo Ms. Julieta V. Mojados Secretariat
8:30 – 9:00 am	Wrap - Up	Facilitator
9:00 – 11:00 am	Procurement of Consulting Services • Procurement Procedures • Preparation of Bidding Documents	Engr. Medel L. Aligan
11:00 -12:00 am	• Workshop and Presentation on Bidding Documents for Consulting Services	Engr. Medel L. Aligan and Facilitator
12:00 – 1:00 pm	Lunch break	
1:00 – 3:00 pm	Procurement of Goods and Services • Procurement Procedures • Preparation of Bidding Documents • Ordering Agreement • Other Related Procedure	Ms. Pritzie S. Rey Administrative Aide III
3:00 – 4:00 pm	Alternative Modes of Procurement • Direct Contracting • Limited Source Bidding • Repeat Order • Shopping • Negotiated Procurement	Ms. Pritzie S. Rey
4:00 – 5:00 pm	Workshop and Presentation on Procurement of Goods	Ms. Pritzie S. Rey and Facilitator
Day 4		
8:00 – 8:30 am	Attendance Signing	
8:30 – 9:00 am	Wrap - Up	
9:00 – 12:00 pm	APPCPI Preparation • APP/PMR/CPMR • APPCPI Generation • Confirmation Process	Engr. Medel L. Aligan
12:00 – 1:00 pm	Lunch break	
1:00 - 3:00 pm	Workshop and Presentation of APPCPI	Engr. Medel L. Aligan and Facilitator
3:00 – 3:30 pm	Post Test	Dr. Viola L. Amano
3:30 – 4:30 pm	Closing Program • Impression of the Training • Awarding of Certificates • Closing Remarks	Two trainees Prof. Jerry S. Bigornia Atty Alex B. Nepomuceno, PhD Dr. Ramesis M. Lorino Dr. Viola L. Amano Dr. Viola L. Amano Ms. Julieta V. Mojados Lady of Ceremonies

TENTATIVE PROGRAM OF ACTIVITIES
TRAINING ON THE 2016 REVISED IRR OF RA 9184

Time	Activity/Topic	In-charge/Resource Person
Day 1		
8:00 – 8:30 am	Registration	Ms. Analiza M. Moralejo Ms. Julieta V. Mojados Dr. Viola L. Amano Dr. Ramesis M. Lorino
8:30 – 9:00 am	Opening Program <ul style="list-style-type: none"> • Invocation • National Anthem • Opening and welcome Remarks • Message • Introduction of Participants, Guests, Resource Persons and Staff, Levelling of Expectations and Pre Test • Overview of the Training 	AVP AVP Prof Jerry S. Bigornia VP for Planning & Development Dr. Arnulfo M. Mascariñas SUC President IV Dr. Viola L. Amano Director, BAO Dr. Ramesis M. Lorino Associate Director, BUJMRIGD & Coordinator, Training and Consultancy
9:00 – 10:30 am	Introduction of RA 9184 & its IRR <ul style="list-style-type: none"> • General Provisions of RA 9184 • Composition of BAC • Roles and responsibilities of BAC members 	Dr. Amelia A. Dorosan VP for Administration & Finance
10:30–12:00 am	Procurement Planning <ul style="list-style-type: none"> • Preparation of PPMP & APP • Submission of APP CSE 	Dr. Amelia A. Dorosan
12:00 – 1:00 pm	Lunch break	
1:00 – 5:00 pm	• Workshop 1 and Presentation on PPMP & APP Preparation	Dr. Amelia A. Dorosan and Facilitator
Day 2		
8:00 – 8:30 am	Attendance Signing	Ms. Analiza M. Moralejo Ms. Julieta V. Mojados Secretariat
8:30 – 9:00 am	Wrap - Up	Facilitator
9:00 – 12:00 am	Legal Environment of Procurement <ul style="list-style-type: none"> • Accountabilities of BAC • Common Procurement Frauds • GPPB Non-Policy Matter Issuances 	Atty. Norly P. Reyes OIC, University Legal Officer Chief Administrative Office Acting Board Secretary
12:00 – 1:00 pm	Lunch break	
1:00 – 3:00 pm	Procurement of Civil Works <ul style="list-style-type: none"> • Procurement Procedures • Preparation of Bidding Documents • CPES 	Engr. Medel L. Aligan Director, Internal Quality Assurance Director, Zonal Computerization Center
3:00 – 5:00 pm	• Workshop 2 and Presentation on Bidding Documents for Civil Works	Engr. Medel L. Aligan and Facilitator
	Procurement of Consultancy Services <ul style="list-style-type: none"> • Procurement Procedures • Preparation of Bidding Documents 	Engr. Medel L. Aligan