



Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes



August 3, 2015

RECORDED & INDEXED  
AUG 03 2015  
4:40 PM  
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Memorandum To:

Chief (CID/SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary/Secondary School Heads

- In view of the requirement for the submission of the Implementation Report on the Child Protection Program, this office requires all schools and districts to submit the list of names of both teaching and non-teaching personnel who attended the training on Child Protection.
- The summarized district/school report shall be in long-sized bond paper and must follow the format below:

No.	District/School	Names of Teachers	Pls. Check		Date/venue of Training
			Teaching	Non-Teaching	

- Deadline for the submission of said report shall be on or before August 18, 2015.
- Immediate dissemination of and compliance with this memorandum is strictly enjoined.

*[Signature]*  
**NYMPHA D. GUEMO**  
Assistant Schools Division Superintendent  
Officer In-Charge