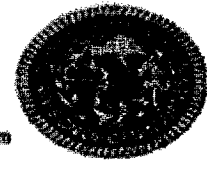


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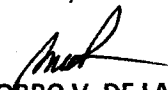


Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



Email Add: catanduanes@deped.gov.ph; catanduanes@155@gmail.com
Website: www.deped.gov.ph/catanduanes.com Tel No.: (052) 811-62-63

MEMORANDUM TO : Public Schools District Supervisors (PSDS)
Elementary and Secondary School Heads

FROM :  **SOCORRO V. DE LA ROSA, CESO VI**
Schools Division Superintendent

SUBJECT : *Submission of Weekly Report of Enrolment for SY 2016-2017*

Date : May 30, 2016

You are hereby advice to submit signed hard copy of weekly report of Enrolment starting **May 27, June 3, June 10 and the Final enrolment June 17, 2016**, following the attached template.

Likewise, to ensure compliance of all schools in updating their learner profiles in the Learner Information System (LIS), all School Heads through their Public Schools District Supervisor are required to submit hard copy of List of officially enrolled pupils/students with complete data taken from the LIS Website with their corresponding adviser after the finalization of their school in the Beginning of School Year (BOSY) 2016-2017. Please make sure that the total enrolment in the LIS must tally with the submitted total enrolment for SY 2016-2017.

Strict compliance is hereby enjoined.

