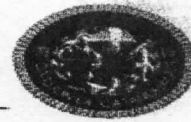




Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes



August 1, 2019

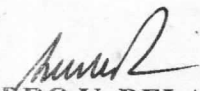
**To: Public Schools District Supervisors  
Elementary and Secondary School Heads  
Non-teaching Personnel  
Schools Division Office Personnel**

**RELEASED**

Records Section  
Date AUG 01 2019  
Time: 11:00 AM  
Initial/Signature: [Signature]

The SDO accounting section is now processing the Statement of Claims for monetization. In view of this, those who are qualified are required to submit supporting document relative to the purpose of monetization in three (3) copies to the SDO Personnel Section not later than August 6, 2019. Said document is urgently needed. No supporting document means no monetization.

For your immediate and strict compliance.

  
**SOCORRO V. DELA ROSA, CESO V**  
Schools Division Superintendent