



Republic of the Philippines  
 Department of Education  
 Region V (Bicol)  
**DIVISION OF CATANDUANES**  
 Virac, Catanduanes



**DIVISION MEMORANDUM**

**RELEASED**

Received, Division of Catanduanes  
**RECORDS SECTION**  
 Date OCT 21 2019  
 Time: 8:00 PM  
 Initial/Signature: [Signature]

**TO :** SGOD Chief  
 CID Chief  
 Public Schools District Supervisors

**FROM :** [Signature] **DANILO E. DESPI,**  
 Schools Division Superintendent

**SUBJECT :** **SUBMISSION OF SBM LEVEL OF PRACTICE IN SCHOOLS AND  
 SUBMISSION OF E-SRC**

**DATE :** October 21, 2019

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The Public Schools District Supervisors (PSDSs) through the CID Chief are hereby advised to submit the list of schools with SBM level 1 and 2 levels of practice as assessed by the schools themselves, on or before October 27, 2019, to the School Management Monitoring and Evaluation (SMME) unit of the SGOD.

The schools should also be reminded by the PSDSs on the submission the Electronic School Report Card (E-SRC) for the October 2019 reporting period using the E-SRC format and tool already provided. The E-SRC shall be submitted by email to [achilles.alberto@deped.gov.ph](mailto:achilles.alberto@deped.gov.ph) while the online feedback should also be complied with. Hard copy of the SRC is no longer required

For dissemination and compliance.