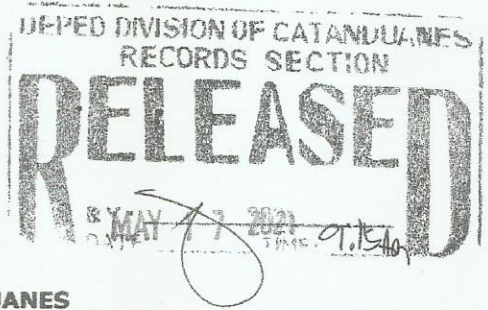


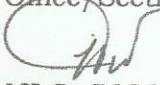


Republic of the Philippines  
Department of Education  
REGION V - BICOL  
SCHOOLS DIVISION OFFICE OF CATANDUANES



MEMORANDUM

TO : ALL Office/Section/Unit Heads

FROM :   
**SUSAN S. COLLANO**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

SUBJECT : **SUBMISSION OF NAME OF OFFICIAL CANVASSERS**

DATE : May 12, 2021

1. This is to direct the three offices (CID, SGOD, OSDS) of the 2 official canvassers of the procurement of the activities under their office. The canvassers shall perform the task alternately.
2. The canvasser should be included in the reorientation seminar on the provisions of RA 9184 before they be given the task.
3. For the procurement by the Office of the Schools Division Superintendent, one canvasser shall be chosen by the Office of the SDS and ASDS, while another one shall be chosen by the other unit, through the AO V for Administration.
4. The name of the canvasser, with their signature under 'Conforme' shall be submitted to this office on Monday, May 17, 2021.
5. Non-compliance to this Memorandum would mean no action on the activities to be procured.
6. For compliance.

