



Republic of the Philippines
 Department of Education
 Region V (Bicol)
DIVISION OF CATANDUANES
 Virac, Catanduanes



August 3, 2015

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 DepEd - Division Office of Catanduanes
 RECORDS SECTION
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 [Signature]


Memorandum To:

Chief (CID/SGOD)
 Education Program Supervisors
 Public Schools District Supervisors
 Elementary/Secondary School Heads

1. In compliance with DepEd Memorandum No. 75, s. 2015, entitled "Administration of National Career Assessment Examination (NCAE) and Test of English Proficiency for Teachers (TEPT) and Process Skills Test (PST) in Science and Mathematics for the school year (sy) 2015-2016, the NCAE shall be administered to all public high schools and private secondary schools with DepEd permit to operate or with government recognition on August 26, 2015.
2. Similarly, the TEPT and PST shall be administered to Grade 5 and 6 public school teachers by cluster starting July 2015 until October 2015 on Saturdays and/or Sundays. The NETRC shall provide and inform us with the dates, venues, and clustering of regions.
3. In preparation for the conduct of TEPT and PST, elementary school heads are advised to submit the names of the teachers, be summarized by grade, and submitted by the PSDS, following the format below:

No.	Grade____ (Alphabetically Arranged)	District/School

4. Deadline for the submission of this list of grade 5 and 6 teachers on or before August 12, 2015, and be placed on the table of the Division Testing Coordinator, CID Office.
5. Immediate dissemination of and compliance with this memorandum is desired.


NYMPHA D. GUEMO
 Assistant Schools Division Superintendent
 Officer In-Charge