



Republic of the Philippines
Department of Education
Region V(Bicol)

DIVISION OF CATANDUANES
Virac, Catanduanes

Email Add: catanduanes@deped.gov.ph/catanduanesdiv15@gmail.com
Website: www.depedrovc.catanduanes.com Tel No.: (052)811-40-63



RELEASED
DepEd-Division of Catanduanes
RECORDS SECTION

Date NOV 19 2015
Time 2:00 PM
By SV

MEMORANDUM

TO : Public Schools District Supervisors
Elementary and Secondary School Heads
School ASP/BE Coordinators

FROM : *[Signature]*
NYMPHA D. GUEMO
Asst. Schools Division Superintendent
Officer-In-Charge *[Signature]*

SUBJECT : **SUBMISSION OF CY 2015 ADOPT-A-SCHOOL
PROGRAM (ASP) REPORT**

DATE : November 19, 2015

You are hereby advised to submit the CY 2015 Adopt-A-School Program (ASP) Consolidated Report (January to November, 2015) using the attached forms at the Schools Division Office – SGOD c/o Maria Imelda S. Abejo & Marife B. Brequillo, ASP Coordinators, not later than December 7, 2015.

A District Summary must be prepared by respective PSDS to facilitate the consolidation of the said report.

For information, guidance and compliance.

Enclosure No. 1 to Division Unnumbered Memorandum s. 2015

School: _____

CY 2015 ADOPT-A-SCHOOL PROGRAM (ASP) REPORT
January to November 2015

MONTH	Learning Environment	Learning Support	Technology Support	Health & Nutrition	Reading Program	Training & Development	Direct Assistance	Assistive Learning Devices for Students with Special Needs	Total
January									
February									
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
TOTAL									

Prepared by:

Print Name & Signature

Designation

Contact No.

Supporting documents to be submitted:

1. Photocopies of Memorandum of Agreement (MOA)
2. Photocopies of Deed of Donation
3. Photocopies of Deed of Acceptance & Acknowledgement