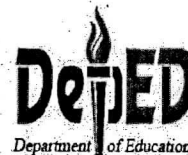




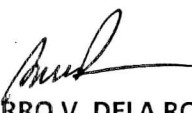
Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac



MEMORANDUM

TO: CID Chief, Education Program Supervisors
Public Schools District Supervisors
School Heads

DATE: January 22, 2018

FROM: 
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

SUBJECT: "SPECIAL HARDSHIP ALLOWANCE FORMS –Revised 2018"


RECEIVED

DepEd, Division of Catanduanes

RECORDS SECTION

Date: JAN 22 2018

Time: 10:47 A.M.

Initial/Signature: 

Per NBC 514 s. 2007, please find the attached SHA forms to be accomplished by the School Heads and be submitted to personnel section monthly already signed by the signatories. Accomplished forms with no signatures will not be accepted.

1. SHA Form 1 – Transport Inaccessibility
2. SHA Form 2 – Difficulty of Situation
3. SHA Form 3 – Multi-Grade Teachers
4. SHA Form 4 – Mobile Teachers
5. SHA Form 5 – ALS Coordinators

Likewise, upon evaluation of the Education Program Supervisors and Public Schools District Supervisors headed by the Asst. Schools Division Superintendent and approved by the undersigned, please find attached list of schools which are considered as hardship posts due to Transport Inaccessibility and Difficulty of Situation.

Please be guided accordingly.



Republic of the Philippines
 Department of Education
 Region V (Bicol)



DIVISION OF CATANDUANES
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SHAFORM 1 (REVISED 2018)

**Classroom Teachers/ School Heads Assigned in Hardship Post
 (TRANSPORT INACCESSIBILITY)**
 For the month of _____ 2018

SCHOOL : _____
 DISTRICT : _____

Name	Position	School Assigned	Residence		Available Regular			Means of Transportation			Inclusive dates			
			PERM	TEMPORARY	Land Transport		Hiking	Bance Ride		From	To	Distance in km.	From	To
					From	To		From	To					

Note : Certification as to the distance from Registry of Deeds/ Planning or Engineering Office of Municipalities must be attached to this form.

Certified Correct: _____
 School Head

Recommending Approval: _____
 Education Program Supervisor Assigned to the School

APPROVED: _____
 SOKORRO V. DELA ROSA, CESO VI
 Schools Division Superintendent



Republic of the Philippines
Department of Education
Region V (Bicol)

DIVISION OF CATANDUANES

Virac



SHA FORM 2 (revised 2018)

**Classroom Teachers/ School Heads Assigned in Hardship Post
(DIFFICULTY OF SITUATION)**

For the month of _____ 2016

DISTRICT : _____

Name	Position	School Assigned	Residence		Place declared Calamitous by the Coordinating Council (NDCC)	Involves Hazards to life including exposures to armed conflict	Inconvenience of Travel due to dangerous terrain, isolation and extreme weather condition	Inclusive dates	
			Permanent	Temporary				From	To

Note : Please fill in and check the column where your school belongs.

Certified Correct: _____
Public Schools District Supervisor/ School Head

Recommending Approval: _____
Education Program Supervisor Assigned to the District

APPROVED: _____
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent



SHA FORM 3 (2018 revised)

MULTIGRADE TEACHERS
For the month of _____ 2018

DISTRICT: _____

Name	Position	School Assigned	Status (regular or substitute)	Grades Handled	Inclusive dates of Service		Remarks
					from	to	

Note: copy of SPF Form 4 (SF4) Daily Attendance Report of Learners of the school must be attached to this form monthly.

Prepared by: _____
Recommending Approval: _____ APPROVED: _____

GINA L. CUSTODIO
EPS 1 (Kinder and Multi-Grade In-Charge)
SCHOOL HEAD

SOCORRO V. DELA ROSA, CESO VI
SCHOOLS DIVISION SUPERINTENDENT

Republic of the Philippines
Department of Education
Region V (Bicol)



DepEd

DIVISION OF CATANDUANES

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SHA FORM 4 (revised 2018)

SHA FOR MOBILE TEACHERS
For the month of _____ 2018

DISTRICT: _____

Name	Position	School/District Assigned	Learning Group	Inclusive dates		Remarks
				From	To	

Certified Correct: _____
Educ. Prog. Specialist (ALS)

Recommending Approval: **JOSEFA V. ZAPE**
Chief, CID

APPROVED: **SOCORRO V. DELA ROSA, CESO VI**
Schools Division Superintendent



SHA FORM 5 (revised 2018)

SHA for Alternative Learning Coordinators (ALS)
 For the month of _____ 2018

DISTRICT: _____

Name	Position	School/ District Assigned	Learning Group	Inclusive dates		Remarks
				From	To	

Certified Correct:

_____ Educ. Prog. Specialist (ALS)

Recommending Approval:

JOSEFA V. ZAPE
 Chief, CID

APPROVED:

SOCORRO V. DELA ROSA, CESO VI
 Schools Division Superintendent

**LIST OF SCHOOLS ENTITLED FOR SPECIAL HARDSHIP ALLOWANCE
DEPED CATANDUANES, CY 2018**

	DISTRICT	SCHOOL	REMARKS
1	BAGAMANOC NORTH	CAHAN ES	DIFFICULTY OF SITUATION
2	BAGAMANOC SOUTH	QUIGARAY ES	TRANSPORT INACCESSIBILITY
3	BAGAMANOC SOUTH	SALVACION	TRANSPORT INACCESSIBILITY
4	BAGAMANOC SOUTH	SUCHAN ES	TRANSPORT INACCESSIBILITY
5	BARAS SOUTH	PUTSAN-DANAO	DIFFICULTY OF SITUATION
6	BATO EAST	CARORORIAN	DIFFICULTY OF SITUATION
7	CARAMORAN NORTH	BUENAVIDA ES	DIFFICULTY OF SITUATION
8	CARAMORAN NORTH	PALUMBANES	TRANSPORT INACCESSIBILITY
9	CARAMORAN NORTH	TUCAO-MAYSURAM	TRANSPORT INACCESSIBILITY
10	CARAMORAN SOUTH	IYAO ES	DIFFICULTY OF SITUATION
11	CARAMORAN SOUTH	OBI ES	DIFFICULTY OF SITUATION
12	PANDAN EAST	JOVES	DIFFICULTY OF SITUATION
13	PANDAN EAST	POROT	DIFFICULTY OF SITUATION
14	PANDAN EAST	SAN ISIDRO	DIFFICULTY OF SITUATION
15	PANDAN WEST	CARUYO ES	DIFFICULTY OF SITUATION
16	PANGANIBAN	ALINAWAN ES	DIFFICULTY OF SITUATION
17	PANGANIBAN	BABAGUAN	DIFFICULTY OF SITUATION
18	PANGANIBAN	CABUYOAN ES	DIFFICULTY OF SITUATION
19	PANGANIBAN	CAGDARAO	TRANSPORT INACCESSIBILITY
20	PANGANIBAN	MACULIW	TRANSPORT INACCESSIBILITY
21	PANGANIBAN	PANAY ES	TRANSPORT INACCESSIBILITY
22	PANGANIBAN	TIBO	TRANSPORT INACCESSIBILITY
23	SAN ANDRES WEST	SAN ISIDRO ES	DIFFICULTY OF SITUATION
24	SAN ANDRES WEST	SAN VICENTE	DIFFICULTY OF SITUATION
25	SAN MIGUEL NORTH	CAGLATAWAN	TRANSPORT INACCESSIBILITY
26	SAN MIGUEL NORTH	PACOGON ES	TRANSPORT INACCESSIBILITY
27	SAN MIGUEL NORTH	SAN MARCOS	TRANSPORT INACCESSIBILITY
28	SAN MIGUEL NORTH	SIAY ES	DIFFICULTY OF SITUATION
29	SAN MIGUEL NORTH	TOBREHON	DIFFICULTY OF SITUATION
30	SAN MIGUEL NORTH	TUCAO	DIFFICULTY OF SITUATION
31	SAN MIGUEL SOUTH	DAYAWA	DIFFICULTY OF SITUATION
32	SAN MIGUEL SOUTH	OBO ES	DIFFICULTY OF SITUATION
33	SAN MIGUEL SOUTH	PATAGAN ES	DIFFICULTY OF SITUATION
34	VIGA EAST	BTOHONAN	DIFFICULTY OF SITUATION
35	VIGA WEST	ALMOJUELA	DIFFICULTY OF SITUATION
36	VIGA WEST	MABINI ES	DIFFICULTY OF SITUATION
37	VIRAC NORTH	DUGUI SAN ISIDRO	DIFFICULTY OF SITUATION
38	VIRAC NORTH	DUGUI TOO	DIFFICULTY OF SITUATION
39	VIRAC NORTH	DUGUI WALA	DIFFICULTY OF SITUATION

Recommending Approval:


BERNIE C. DESPABILADERO
Asst. Schools Division Superintendent

APPROVED:


SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent