



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



RELEASED
AUG 17 2015
3:43 PM

MEMORANDUM

TO : Concerned Public Schools District Supervisors
Concerned Elementary/Secondary School Heads

FROM : *[Signature]*
NYMPHA D. GUEMO
Assistant Schools Division Superintendent
Officer In-Charge

Subject : Science ZLAC Facilitators Meeting and Feedback Giving

Date : August 17, 2015

1. In the effort to implement a more productive ZLAC, a meeting will be conducted on August 22, 2015 at Division Terrace, Schools Division Office to start at 8:00 in the morning.
2. The activity aims to give feedback on the implementation of the 1st ZLAC for improvement and plan and prepare and come up with a master lesson guide for every specialization to be used in the different zones in the next ZLAC.
3. Participants are the identified elementary and secondary ZLAC trainers/facilitators, supervising school heads of Zones I and II only.
4. The participants are required to bring TG, LM and CG and other reference materials in their respective grade level and specialization.
5. A one (1) service credit/COC will be given to the attendees since the activity falls on a Saturday.
6. No registration will be collected during the training. The participants will provide their own snacks and lunch. Travelling expenses of the participants shall be charged to school MOOE/school funds subject to the usual accounting and auditing rules and regulations.

Note: The service credit /COC will depend on the no. of hours rendered of this half-day, participants are entitled of 1/2 day s.c/COC.