

## Schools Division Office of Catanduanes Indicative Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Procurement of Off.Supplies&Equipment	OSDS/CID/SGOD	YES	Competitive Bidding	TBA	TBA	TBA	TBA	GoP	1,590,000.00	1,590,000.00		Year-round for the entire SDO
	Electricity Expense	OSDS/CID/SGOD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,200,000.00	1,200,000.00		Year-round for the entire SDO
	Water Expense	OSDS/CID/SGOD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	180,000.00	180,000.00		Year-round for the entire SDO
	Telephone Expenses -Mobile	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	400,000.00	400,000.00		Year-round for the entire SDO
	Internet Expense	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	240,000.00	240,000.00		Year-round for the entire SDO
	Postage and Courier Expenses	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		Year-round for the entire SDO
	Fuel, Oil and Lubricant Expense	OSDS/CID/SGOD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	210,000.00	210,000.00		Year-round for the entire SDO
	Furnitures & Fixtures	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		Year-round for the entire SDO
	IT Equipment/Supplies	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		Year-round for the entire SDO
	Repair&Maint.-Office Equipment	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		Year-round for the entire SDO
	Repair&Maint.-ICT Equipments	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		Year-round for the entire SDO
	Repair&Maint.-Furnitures & Fixtures	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		Year-round for the entire SDO
	Repair&Maint.-Building and Other Structures	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		Year-round for the entire SDO
	<small>Other MOOE Expenses (Fifty Cash, Cable Subscription, Vehicle, Maintenance &amp; Other Miscellaneous Expenses)</small>	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	300,000.00	300,000.00		Year-round for the entire SDO
	Fidelity Bond Premium	OSDS/CID/SGOD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		Year-round for the entire SDO
	Printing and Publication Expense	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	12,000.00	12,000.00		Year-round for the entire SDO
	General Services (Utility Worker, Clerks, IT Support Staff)	OSDS/CID/SGOD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,478,400.00	1,478,400.00		Year-round for the entire SDO
	Security Guard Services	OSDS/CID/SGOD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	756,000.00	756,000.00		Year-round for the entire SDO
	Training (GAD)	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	480,900.00	480,900.00		Year-round for the entire SDO
	Trainings/Seminars	CID	NO	Shopping	N/A	N/A	N/A	N/A	GoP	810,700.00	810,700.00		Act.Sched.: Q1/Q2/Q3/Q4
	Trainings/Seminars	SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	810,000.00	810,000.00		Act.Sched.: Q1/Q2/Q3/Q5
<b>Grand Total</b>										<b>8,998,000.00</b>	<b>8,998,000.00</b>		

Prepared by:

**EVA S. TOLENTINO**  
Chairman, BAC Secretariat

Certified Funds Available:

**ANGELO JAMES O AGUINALDE**  
Accountant III

Recommending Approval:

**MA. LUISA T. DELA ROSA**  
Asst. Schools Division Superintendent

APPROVED:

**SUSAN S. COLLANO**  
Schools Division Superintendent