



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



June 29, 2015

MEMORANDUM

TO: SDO CHIEFS
EDUCATION PROGRAM SUPERVISORS- 1
SECONDARY SCHOOL HEADS

FROM : *Nympha D. Guemo*
NYPHHA D. GUEMO
Asst. Schools Division Superintendent
Officer In- Charge

SUBJECT : SCHOOL HEADS ' FORUM

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DIVISION OFFICE
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[Signature]

The Gerry Roxas Foundation is sponsoring a Principals' Forum to be conducted at the SDO Conference Hall on July 14, 2015, 8:00 A.M to 4:00 P.M .

The Forum aims to :

1. Orient the principals/ school heads on the mission, programs and milestones of the Foundation;
2. Provide them a venue to develop their competence in managing their schools more capably and efficiently and
3. Increase the number of partner high schools supporting the Gerry Roxas Leadership Awards Program.

The participants to this forum are the 2 chiefs, EPS- 1 and secondary school heads.

There will be no registration fee. The meals shall be taken care of by the GRF . Travel expenses of the participants are chargeable against school MOOE subject to the usual accounting and auditing rules and regulations.

For dissemination to all concerned.