

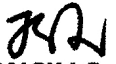



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes




MEMORANDUM

To: Public Schools District Supervisors
Elementary School Heads
Other Concerned Officials

From: 
JOSE L. DONCILLO, CESO VI
Schools Division Superintendent 

Subject: STEP-DSDC Planning Conference (Elementary)

Date: October 13, 2014

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In connection with conduct of the Student Technologists and Entrepreneurs of the Philippines Division Skills Development and Competitions (STEP-DSDC), a Planning Conference of District EPP Key Teachers, District EPP Coordinators, District EPP Key School Heads and Division EPP Teachers Association Officers will be conducted on October 17, 2014, 8:00 A. M. at Baras Central Elementary School, Baras, Catanduanes.

The conference aims to:

1. Formulate plans for the STEP-DSDC
2. Review content packages, criteria for judging and general guidelines
3. Organize working committees
4. Other matters

Participants are advised to bring copies of the contest packages of different skills contests.

Transportation expenses, per diems and other related expenses shall be charged to local funds/school MOOE funds subject to the usual accounting and auditing rules and regulation.

Immediate dissemination of this Memorandum is desired.