



Republic of the Philippines
Department of Education
Region V(Bicol)
SCHOOLS DIVISION OF CATANDUANES
Virac, Catanduanes

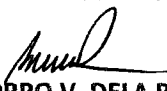
Email Add: catanduanes@deped.gov.ph/catanduanesdiv15@gmail.com
Website: www.depedrocatanduanes.com Tel No: (052)811-40-03



JUN 14 2016
10:47 AM
D

MEMORANDUM

TO: Secondary School Heads Concerned
School ICT Coordinators/Property Custodians Concerned

FROM: 
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

SUBJECT: SENIOR HIGH SCHOOL(SHS) SPECIALIZED COMPUTER PACKAGES

DATE: June 14, 2016

Under the **DepEd Computerization Program 2016**, computer packages are allocated for all Senior High Schools. As per advised from the ICTU-Central Office, the following schools are required to accomplish and comply with the counterpart requirements as spelled out to the attached School Readiness Checklist(SRC) Form as recipients of Specialized Computer Packages, to wit:

- 1) Bagamanoc Rural Development High School
- 2) Caramoran Rural Development High School
- 3) Catanduanes National High School
- 4) Calatagan High School
- 5) Gigmoto Rural Development High School
- 6) Pandan School of Arts & Trades
- 7) San Andres Vocational School
- 8) San Miguel Rural Development High School
- 9) Tubli National High School

The above listed schools will receive **50 pcs. computers, 1 laptop and 1 projector**. Please note that the SHS list provided are those schools that are offering **ICT and Arts & Design**. Schools that are offering SHS GASS, ABM, HUMSS, STEM are still not in the list as they are still under procurement process.

Be reminded that the readiness of e-classroom counterpart requirements based on the DCP School Readiness Checklist **will be strictly observed prior to the delivery of the said ICT packages**.

For queries and submission of said SRC which is due on **July 15, 2016**, just visit the **Schools Division Office/IT Section c/o Ms. Jennifer B. Metica - Information Technology Officer-I**.

For information, guidance and compliance.



SCHOOL READINESS CHECKLIST

DepEd Computerization Program



SCHOOL ID: _____ NAME OF SCHOOL: _____

Classification (If recipient pls. check):

- | | | | |
|-------------------------------|--|--|--|
| <input type="checkbox"/> Main | <input type="checkbox"/> Annex Campus A | <input type="checkbox"/> Annex A Campus B | <input type="checkbox"/> Annex B Campus C |
|-------------------------------|--|--|--|

Region: **V (Bicol)** Province: **Catanduanes** District: _____ Municipality: _____

Division: **Catanduanes** Superintendent: **SOCORRO V. DELA ROSA, CESO VI**

Name of Principal/School Head: _____

Contact No./Cell Phone No. : _____ E-mail: _____

Name of Computer Laboratory In-Charge: _____

Contact No./Cell phone No. : _____ E-mail: _____

Tel. No. (of the school): _____ Fax No.: _____ E-mail: _____

Name of School Property Custodian: _____ Contact No.: _____

In compliance to DepEd Memo No. 280, series of 2011, the school readiness for the DCP shall be assessed by the Division ICT coordinator according to the following criteria. Please tick appropriate box.

| Criteria | Yes | No | Remarks |
|---|--------------------------|--------------------------|---------|
| 1. Multimedia Classroom | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 2. Computer Tables | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 3. Windows and Doors with grills | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 4. Proper electrical wirings and outlets duly certified by the Municipal/City Electrician | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 5. Provision of adequate security mechanisms | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 6. School Inspectorate Team were organized | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 7. Monoblock chairs | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 8. At least two units of stand fan or Aircon | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 9. Sufficient electrical lighting | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 10. Cabinet with lock | <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Based on the assessment above, the school is:

- | | |
|------------------------|--|
| Ready | <input type="checkbox"/> All criteria (1-9) were satisfactorily met |
| Partially Ready | <input type="checkbox"/> criteria 1-6 were met but criteria 7-9 are to be complied |
| | <input type="checkbox"/> With prior to the installation of equipment |
| Not Ready | <input type="checkbox"/> At least one of critical 1-6 is not met |

RECOMMENDATIONS:

ASSESSED BY:

CONCURRED BY:

JENNIFER B. METICA

(Name and Signature of Information Technology Officer-I)

(Name and Signature of School Head)