




OFFICE OF THE ASSISTANT SECRETARY  
FOR GOVERNANCE AND OPERATIONS

OFFICE ADVISORY  
OA-GO-2016-GOA-003

TO : Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary Schools Heads  
All Other Concerned

FROM :   
JESUS L.R. MATEO  
Assistant Secretary

SUBJECT : Revised deadlines for the 2016 Principals' Test

DATE : June 15, 2016

With reference to the DepEd Memorandum No. 80, s. 2016 dated May 17, 2016 on the conduct of 2016 Principals' Test, please be informed of the following changes:

ORIGINAL	REVISED	
June 20, 2016	SAME	Step 1: Securing of the five (5) documents
May 16 to June 18	May 16 to July 2	Step 2: Online application and submission of requirements via email
June 20	July 4	Step 3: Submission of the list of eligible applicants from SDO personnel section to RO-QAD
June 20 to July 8	July 4 to July 15	Step 4: Validation and submission of the list of qualified applicants in the Regional Office to the National Technical Working Group (NTWG)
July 15, 2016	SAME	NTWG will announce the number of test takers per SDO and proceed for payment
July 8 to 29	July 18 to August 5	Step 5: a. Pay the Registration fee - PHP 500.00 b. Submit 2 pieces 2 x 2 ID pictures with name tag (with signature of applicant at the back) to the SDO personnel
August 5	August 8	Step 6: SDO Personnel submit the 2 x 2 ID pictures to RO-QAD
July 30 to August 31	August 7 to August 31	Issuance of Official Receipt by the RO Cashier to the SDO (Official Receipt shall serve as the Examination Permit)
November 6, 2016	SAME	EXAMINATION DAY

NEA/PDO

DEPED COMPLEX, MERRALCO AVENUE, PASIG CITY 1600 | JESUS.MATEO@DEPED.GOV.PH



Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**SCHOOLS DIVISION OF CATANDUANES**  
Virac, Catanduanes  
Email Add: catanduanes@deped.gov.ph; catanduanes@162amal.com  
Website: www.deped.gov.ph/catanduanes.com Tel No: (052) 2011-2013



June 17, 2016

TO : Chiefs, CID & SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary/Secondary Schools Heads

For immediate dissemination, information and compliance.

  
SOCORRO V. DELA ROSA, CESO VI  
Schools Division Superintendent

**RELEASED**  
DepEd Division Office of Catanduanes  
RECORDS SECTION  
JUN 17 2016  
Date: 7-15-17-16  
Name: [Signature]  
By: [Signature]