

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)
We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website.



EVA S. TORILANO
Administrative Officer V
Date: January 9, 2024

No. (Parenthetical Title, if applicable)	Paranilla Item No.	Salary/ Job Pay Grade	Monthly Salary	Qualification Statement			Eligibility	Competency (if applicable)	Place of Assignment
				Education	Training	Special Experience			
1	TEACHER I (TVL TRACK)	OSEC-DECSB-TOH1-381302-2016	11	27,000.00	BACHELOR'S DEGREE, OR COMPLETION OF TECHNICAL-VOCATIONAL COURSE (S) IN THE AREA OF SPECIALIZATION	AT LEAST NC-II APPROPRIATE TO THE SPECIALIZATION	NONE REQUIRED	*APPLICANTS FOR A PERMANENT APPOINTMENT: RA 1080 (TEACHER); IF NOT RA 1080 APPLICABLE, THEY MUST PASS THE NATIONAL BOARD EXAM FOR THE DATE OF FIRST HIRING. *APPLICANTS FOR A CONTRACTUAL POSITION: NONE REQUIRED (PART-TIME ONLY)	SENIOR HIGH SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 19, 2024 addressed to the Head

- Duly accomplished Personal Data Sheet (CS Form 212, Revised 2017) together with the Work Experience Sheet (if applicable), you may download the form at bit.ly/F212_PDS & bit.ly/WES_PDS
- Photocopy of valid and updated PRC License/ID, if applicable;
- Photocopy of Certificate of Eligibility/Rating, if applicable;
- Photocopy of scholastic/academic record such as but not limited to Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees, if available;
- Photocopy of Certificates of Training, if applicable;
- Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/are applicable;
- Photocopy of latest appointment, if applicable;
- Photocopy of the Performance Rating in the last rating period(s) covering one (1) year performance in the current/latest position prior to the deadline of submission, if applicable;
- Checklist of Requirements and Omnibus Sworn Statement on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form (Annex C), you may download the form at bit.ly/Annex_C
- Other documents but not limited to (Means of Verification (MOVs) showing Outstanding Accomplishments, Application of Education, and Application of Learning & Development reckoned from the date of last issuance of appointment.
- For more details, please contact 09898064971 or email us thru personnelsection.cid@deped.gov.ph

This agency upholds Equal Employment Opportunity Principle: "that this shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

MARICHELLE B. LLAVE
Administrative Officer IV

DepEd - SDO Catanduanes, San Roque, Virac, Catanduanes
personnelsection.cid@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.