Revised 2018

Republic of the Philippines

DEPARTMENT OF EDUCATION Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

Electronic copy to be submitted to the CSC FO must be in MS Excel format

Administrative Officer IV

Date:

May 29, 2023

		T	Т	T	Qualification	on Standards	Carried Day Carrielist			
No.	Position Title: (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility	Competensy (if applicable)	Place of Assignment
1	MASTER TEACHER I	OSEC-DECSB-MTCHR1-394138-1998	18	46,725.00	BACHELOR OF SECONDARY EDUCATION(BSED) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR; AND 18 UNITS FOR A MASTER'S DEGREE IN EDUCATION OR ITS EQUIVALENT	NOÑE REQUIRED	3 YEARS RELEVANT EXPERIENCE	RA 1080 (TEACHER)		CARAMORAN SCHOOL OF FISHERIES
2	MASTER TEACHER I	OSEC-DECSB-MTCHR1-394142-1998	18	46,725.00	BACHELOR OF SECONDARY EDUCATION(BSED) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR; AND 18 UNITS FOR A MASTER'S DEGREE IN EDUCATION OR ITS EQUIVALENT	NONE REQUIRED	3 YEARS RELEVANT EXPERIENCE	RA 1080 (TEACHER)		CATANDUANES NATIONAL HIGH SCHOOL
3	MASTER TEACHER I	OSEC-DECSB-MTCHR1-393330-1998	18	46,725.00	BACHELOR OF SECONDARY EDUCATION(BSED) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR; AND 18 UNITS FOR A MASTER'S DEGREE IN EDUCATION OR ITS EQUIVALENTI	NOÑE REQUIRED	3 YEARS RELEVANT EXPERIENCE	RA 1080 (TEACHER)		CATANDUANES NATIONAL HIGH SCHOOL
4	MASTER TEACHER I	OSEC-DECSB-MTCHR1-394097-1998	18	46,725.00	BACHELOR OF SECONDARY EDUCATION(BSED) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR; AND 18 UNITS FOR A MASTER'S DEGREE IN EDUCATION OR ITS EQUIVALENT	NONE REQUIRED	3 YEARS RELEVANT EXPERIENCE	RA 1080 (TEACHER)		VIGA RURAL DEVELOPMENT HIGH SCHOOL
5	TEACHER III	OSEC-DECSBFTCH3-390055-2003	13	31,320.00	BACHELOR OF SECONDARY EDUCATION (BSED) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	RA 1080 (TEACHER)		CARAMORAN SCHOOL OF FISHERIES
6	TEACHER III	OSEC-DECSB-TCH3-394317-1998	13	31,320.00	BACHELOR OF SECONDARY EDUCATION (BSED) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	RA 1080 (TEACHER)		CATANDUANES NATIONAL HIGH SCHOOL
7	TEACHER III	OSEC-DECSB-TCH3-394542-1998	13	31,320.00	BACHELOR OF SECONDARY EDUCATION (BSED) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	RA 1080 (TEACHER)		MAGNESIA NATIONAL HIGH SCHOOL
8	TEACHER III	OSEC-DECSB-TCH3-390066-2009	13	31,320.00	BACHELOR OF SECONDARY EDUCATION (BSED) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	RA 1080 (TEACHER)		TAMBONGON NATIONAL HIGH SCHOOL
9	TEACHER III	OSEC-DECSB-TCH3-390072-2011	13	31,320.00	BACHELOR OF SECONDARY EDUCATION (BSED) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	RA 1080 (TEACHER)		TUBLI NATIONAL HIGH SCHOOL

10	TEACHER III	OSEC-DECSB+TCH2-390005-2002	12	29,165.00	BACHELOR OF SECONDARY EDUCATION (BSED) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NOÑE REQUIRED	1 YEAR RELEVANT EXPERIENCE	RA1080 (TEACHER)		BATO RURAL DEVELOPMENT HIGH SCHOOL
11	TEACHER III	OSEC-DECSB-TCH2-390051-2010	12	29,165.00	BACHELOR OF SECONDARY EDUCATION (BSED) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	RA1080 (TEACHER)	7	CATANDUANES NATIONAL HIGH SCHOOL
12	TEACHER III	OSEC-DECSB+TCH2-390070-2006	12	29,165.00	BACHELOR OF SECONDARY EDUCATION (BSED) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	RA1080 (TEACHER)		HAWAN NATIONAL HIGH SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 14, 2023.

- 1.Letter of Intent addressed to the Head of Office
- 2. Duly accomplished Personal Data Sheet (CS Form 212, Revised 2017) together with the Work Experience Sheet (if applicable), you may download the form at bit.ly/F212_PDS & bit.ly/WES_PDS
- 3. Photocopy of valid and updated PRC License/ID, if applicable;
- 4. Photocopy of Certificate of Eligibility/Rating, if applicable;
- 5. Photocopy of scholastic/academic:record such as but not limited to Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees, if available;
- 6. Photocopy of Certificate/s of Training, if applicable;
- 7. Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/are applicable;
- 8. Photocopy of latest appointment, if applicable;
- 9. Photocopy of the Performance Rating in the last rating period(s) covering one (1) year performance in the current/latest position prior to the deadline of submission, if applicable;
- 10. Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form (Annex C), you may download the form at bit.ly/Annex_C
- 11. Other documents but not limited to (Means of Verification (MOVs) showing Outstanding Accomplishments, Application of Education, and Application of Learning & Development reckoned from the date of last issuance of appointment.
- 12. For more details, please contact 09810357708 or email us thru personnelsection.ctd@deped.gov.ph

QUALIFIED APPLICANTS are advised to hand in or send through courier or through the link their application to:

	Administrat	tive Officer I	V
DepEd - SDO Ca	atanduanes, S	San Roque,	Virac, Catanduane

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

This agency upholds Equal Employment
Opportunity Principle: "that this shall
be no discrimination in selection of
employees on account of age, school,
gender, civil status, disability, religion,
ethnicity, social status, income class,
paternity and filiation, political