

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filed, at the DEPARTMENT OF EDUCATION in the CSC website:

MARCHELLE B. LLAVE
Administrative Officer IV

Date: January 8, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job Pay Grade	Monthly Salary	Education	Qualification Standards			Eligibility	Competency (if applicable)	Place of Assignment
						Training	Experience	Experience			
1	TEACHER II	OSEC-DECSB-TCH2-396488-1998	12	24,495.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	RA1080 (TEACHER)			DIVISION OF CATANDUANES (ELEMENTARY)
2	TEACHER III	OSEC-DECSB-TCH3-396999-1998	13	26,754.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	RA1080 (TEACHER)			DIVISION OF CATANDUANES (ELEMENTARY)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 18, 2021.

1. Letter of Intent
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
3. Valid ID card for the last 3 years signed by the immediate head.
4. Updated Self-Declaration of Assets and Liabilities.
5. Last approved appointment.
6. Photocopy of certificate of eligibility/rating/license;
7. Photocopy of Transcript of Records;
8. Certificate of Relevant Trainings/Seminars attended; and
9. Other document relevant to the position applied for.

Interested qualified applicants may see the office of the HRMO or please contact 0929-138-3325 for more details.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DANILO E. DESPI
Schools Division Superintendent
DepEd - SDO Catanduanes, San Roque, Vnec, Catanduanes
personnel@scsdos.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

This agency upholds Equal Employment Opportunity Principle. "that this shall be no discrimination in selection of employees on account of age, sex, color, religion, political affiliation or other similar social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

